

POPSF 11.3.234.1 v.4
8/19/2008

**CONOCOPHILLIPS COMPANY ("CONOCOPHILLIPS"),
ON BEHALF OF PHILLIPS PETROLEUM COMPANY,
TOSCO CORPORATION AND ASSETS OF 76 PRODUCTS COMPANY**

**RESPONSES TO JANUARY 18, 2008
EPA FIRST REQUEST FOR INFORMATION
PORTLAND HARBOR SUPERFUND SITE
PORTLAND, OREGON**

AGENCY VISITS

RESPONSE TO QUESTION 50

USEPA SF

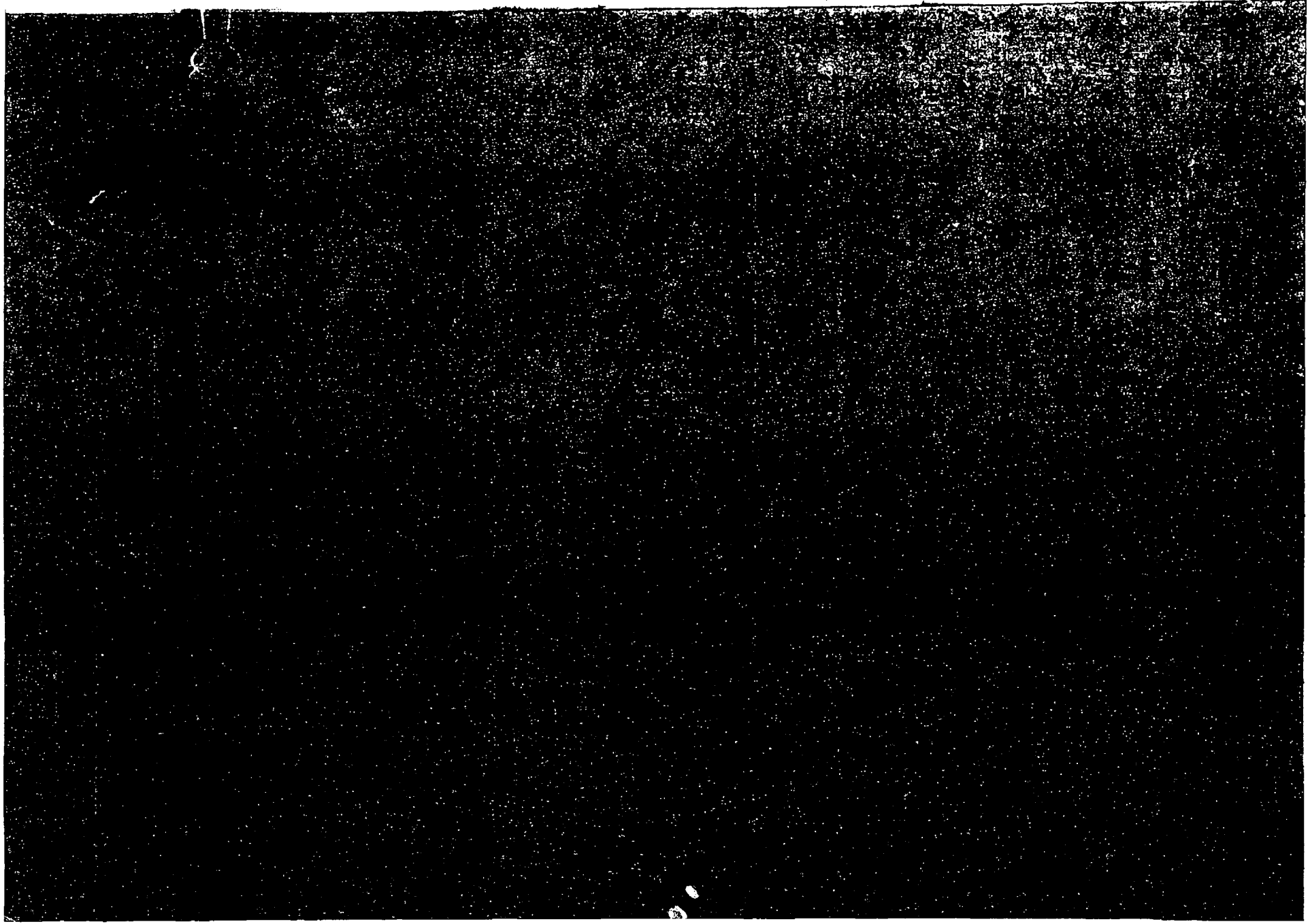


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EMERGENCY RESPONSE & SECURITY

Agency Inspections/Drill Critiques



COPPOR00001787

Upmay 2008

Yellowstone District, Portland Terminal			
Record of Meeting or Inspection by Regulatory / Environmental Agency			
Date of Meeting	7/28/2008	Agency	Oregon Department of Transportation
Inspector(s) Name	James Turpen Safety Compliance Specialist, ODOT Rail Safety	Telephone	No. 503-986-4310
District/Terminal	Yellowstone District		
Area/Station/Location	Portland Terminal		
Nature of Inspection: (Identify files, plans, PTO's, facilities, equipment, etc. inspected) List any documents inspected. List documents surrendered. List any samples taken.			
Facility Examination: Annual routine safety inspection.			
List any Discrepancies Noted, Requests, or Suggestions made by Inspector(s):			
No exceptions were found.			
List any Action To Be Taken, Who is responsible for the action and completion due date:			
None			
Citation or NOV Issued?	No	To Whom:	
(Attach copy) Expected? Yes or No	No		
Reason for Issue:			
Form Completed By:	Gary LeFebvre	Title:	Plant Manager Lubricants

Distribute to:

Scott Spicher, Gary LeFebvre, Steve Kober

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OREGON DEPARTMENT OF TRANSPORTATION
RAIL DIVISION
555 -13TH STREET N.E, SUITE 3
SALEM, OR 97301-4179

INSPECTOR: James Turpen
PHONE (503)986-4310
FAX (503)986-3183

IND NO: 5D 00307 MA: 1

RAIL SAFETY INSPECTION REPORT

RR/Co Representative(Receipt Acknowledged)
Name
Title
Signature

NAME: CONOCO PHILLIPS	CONTACT: LEFEBVRE GARY .PLANT M
ADDRESS: 5528 NW DOANE	TELEPHONE:
CITY: PORTLAND	ACTIVE: Yes
STATE: OR ZIP: 97210	

DATE: Monday, July 28, 2008

<u>INSP:</u>	<u>ITEM:</u>	<u>TYPE:</u>	<u>CODE:</u>	<u>DUE DATE:</u>	<u>RULE VIOLATION:</u>	<u>CORRECTED DATE:</u>
JLT	1	R				
LOCATION DESCRIPTION: No exceptions						
INCIDENT DESCRIPTION:						

Signature of Company Representative	Date

CODE LEGEND 1:W/W STD#1, 2:W/W STD#2, 3:W/W STD#3, 4:W/W STD#4, 5: SURFACE/DEBRIS,
6: SLOPE, 7:CLEARANCE SIDE, 8: OVERHEAD CLEARANCE 9: SANITATION 10: MISC

Printed On: Tuesday, July 29, 2008

Page 1 of 1

COPPOR00001790

Yellowstone District, Portland Terminal Record of Meeting or Inspection by Regulatory / Environmental Agency			
Date of Meeting	7/30/2008	Agency	United States Coast Guard
Inspector(s) Name	George Bireal	Telephone No.	503-240-9370
District/Terminal	Yellowstone District		
Area/Station/Location	Portland Terminal		
Nature of Inspection: (Identify files, plans, PTO's, facilities, equipment, etc. inspected) List any documents inspected. List documents surrendered. List any samples taken.			
Facility Examination: MTSA Spot Check. Coast Guard checked fencing & signage, quizzed FSO on MARSEC levels, actions and notifications.			
List any Discrepancies Noted, Requests, or Suggestions made by Inspector(s): Six (6)			
2 Deficiencies: 1) One access gate to Restricted Area was left open. 2) Security did not check Coast Guardmen's identity badges.			
List any Action To Be Taken, Who is responsible for the action and completion due date:			
Both deficiencies were corrected on the spot (7/30/2008). See Facility Examination Report.			
Citation or NOV Issued?	No	To Whom:	
(Attach copy) Expected? Yes or No	No		
Reason for Issue:			
Form Completed By:	Tom Lyons	Title:	Facility Supervisor

Distribute to:

Scott Spicher, Gary Lefebvre, Steve Kober

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Facility Examination Report

Facility Name <u>CONDO PHILLIPS</u>		Facility ID Number (FIN) <u>PDX 7005E</u>	
Type of Inspection:	<u>Bulk Liquid</u>	Bulk Solid	Liquefied Gas
Type of Facility:	<u>Waterfront Facility</u>	Mobile Facility	Facility of Particular Hazard
MISLE Case Number	Total Number of deficiencies found: <u>02</u>	Date by which all identified deficiencies must be corrected: <u>N/A</u>	

Regulation	Nature of Deficiency	Cleared (CG use only)
1) <u>33CCR 145.255(b)</u>	<u>Access FENCE TO RESTRICTED AREA LOST</u> <u>REPAIR * CORRECTED ON THE SPOT *</u>	<input checked="" type="checkbox"/> <u>30 JUL 2008</u>
2) <u>33CCR 145.255(h)</u>	<u>SECURITY DID NOT CHECK IDs OF VISITORS</u> <u>* CORRECTED ON THE SPOT *</u>	<input checked="" type="checkbox"/> <u>30 JUL 2008</u>
3) _____	_____	<input type="checkbox"/>
4) _____	_____	<input type="checkbox"/>
5) _____	_____	<input type="checkbox"/>

Your signature below indicates you have received a copy of this examination report and you understand the deficiencies identified on this page and any additional pages that may be attached. You also acknowledge you have thirty days from the date of this examination to either correct the deficiencies identified, request an extension or submit a request for alternative compliance, as described on the reverse side of this form. Deficiencies are considered corrected once you have submitted proof of the corrections to the Captain of the Port and they are approved.

Facility Examiner (Please Print) <u>GRADY R. BENTLEY</u>	Signature <u>Grady R. Bentley</u>	Date of Inspection <u>30 JUL 2008</u>
Facility Representative (Please Print) <u>TOM LUCAS</u>	Signature <u>Tom Lucas</u>	Title <u>Facility Super.</u>



IRS

Department of the Treasury
Internal Revenue Service
w w w . i r s . g o v
Notice 916 (Rev. 12-2000)
Catalog Number 12993W

Lucita Holland

ID# 93-01553

185 Lennon Lane

Walnut Creek, CA 94598

949-637-5094-cell

925-279-4021

Taxable Fuel Inspection Notice

Internal Revenue Code section 4083(c) authorizes officials of the Internal Revenue Service to inspect, examine, or search:

- equipment used or capable of being used for the production, storage, or transportation of fuel, fuel dyes, or fuel markers;
- equipment used to determine the amount or composition of taxable fuel;
- equipment used for the dyeing or marking of fuel;
- containers used or capable of being used for the production, storage, or transportation of fuel, fuel dyes, or fuel markers; and
- books and records kept to determine excise tax liability under Internal Revenue Code section 4081.

Officials may detain any vehicle or train to inspect its fuel propulsion tanks.

Officials may detain any vehicle, train, or marine transport vessel to inspect its fuel cargo storage tanks.

Officials may take and remove samples of fuel to determine the composition of the fuel.

The Internal Revenue Service may fine any person who doesn't allow an authorized inspection. The fine is \$1,000 for each refusal. The fine is in addition to the manufacturer's tax on taxable fuel and the penalty for the misuse of dyed fuel.

U.S. GPO: 2002-715-016/27613

West Coast Terminals			
Record of Meeting or Inspection by Regulatory / Environmental Agency			
Date of Meeting	7-8-8	Agency	IRS
Inspector(s) Name	Lucita Holland	Telephone No.	949-637-5094
District/Terminal	West Coast Terminals		
Area/Station/Location	Portland Terminal		
Nature of Inspection: (Identify files, plans, PTO's, facilities, equipment, etc. inspected) List any documents inspected. List documents surrendered. List any samples taken.			
Visit; she wanted to know if we dye biodiesel products. We gave her a BOL from June to show that we dye bio loads. BOL #385597			
List any Discrepancies Noted, Requests, or Suggestions made by Inspector(s): None made.			
None			
List any Action To Be Taken, Who is responsible for the action and completion due date:			
None			
Citation or NOV Issued? Yes or No NO		No	To Whom: N/A
(Attach copy) Expected? Yes or No		No	
Reason for Issue:			
Form Completed By: Tom Lyons		Title: Facility Supervisor	

Distribute to: Jim Stevenson, Vance Webb, Shawn Gilfillan, Larry Silva, Mary Jenkins,
Bary Duffin, Bill Collins, others as appropriate

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Uniform Straight Bill of Lading

82068 (1-0-94)

Received, subject to the tariffs or contract in effect on the date of the issue of the Bill of Lading and to the additional conditions as shown below.

Important - do not unload truck until sample of contents has been checked with stock specified on the order. Check all valves and lines so that correct ones will be used.

Note - this is a consolidated form used for purposes of expediting the handling of all shipments from the supplier company's plants.

Additional Conditions of Carriage - Carrier (the word "carrier" being understood as including any person or corporation in possession of the property) has received from Shipper the property described on the face hereof in apparent good order which said carrier agrees to transport and deliver to consignee at his usual place of delivery if on carrier's own line of route; otherwise to deliver to another carrier on the route to said destination. It is mutually agreed that the transportation services hereunder are subject to all of the printed terms and conditions of any applicable motor carrier tariff which are essentially comparable to the provisions of the Uniform Straight Bill of Lading as generally used for rail shipments. "Contract" or "anywhere-for-hire" services will be subject to the terms and conditions of the contract, service order, or other agreement executed or agreed to between the parties hereto in case of conflict with the foregoing or where not covered by the foregoing.

When carriage is by vehicle owned or operated by shipper or by a buyer, the terms "Bill of Lading", "Tariffs", and other words and provisions peculiarly applicable to common or contract carriers shall be disregarded. In any event, if delivery of the property described hereon is F.O.B. origin and made into a vehicle owned, leased, or operated by a buyer, this form shall constitute a delivery receipt for the property described hereon in good order, and the title to such property shall pass to the buyer at point of origin.

Subject to any provision of any applicable tariff which is essentially comparable to Section 7 of the Uniform Straight Bill of Lading, if this shipment is to be delivered to the consignee without recourse on the consignor, the consignor shall sign the following statement.

The Carrier shall not make delivery of this shipment without payment of freight and all other lawful charges.

Signature of Consignor

☐ Prepaid
☐ Collect

FOR CHEMICAL EMERGENCY - Spill, Leak, Fire, Exposure or Accident - CALL CHEMTREC DAY OR NIGHT - **800-424-9300**

This is to certify that the herein named materials are properly classified, described, packaged, marked, and labeled, and are in proper condition for transportation, according to the applicable regulations of the Department of Transportation. The carrier certifies that the cargo tank supplied for this shipment is a proper container for the transportation of the commodity as described by the shipper.

DATE 06/28/2008 START 00:45 END 01:01 B/L# 385597 ORDER:
LOCATION: ConocoPhillips EPA ID# 452881995 5528 NW Doane Ave. Portland, OR 97210
SHIPPER: CONOCOPHILLIPS BRANDED (BRANDED) 600 N. DAIRY ASHFORD HOUSTON, TX
BILL TO: (ID=) JACKSONS FOOD STORES INC

SHIP TO: (ID=8429861) JACKSONS FOOD STORES INC 1020 N MARINE DRIVE PORTLAND, OR 97217
CARRIER : TTKO / T & T TRUCKERS
DRIVER : 0021 / Gordon, Lloyd
TRUCK : 00005 TRAILER : 00051
VAPOR CERT. : 22V088 VAPOR CERT. : 22V088
CERT. EXP. : 07/31/08 CERT. EXP. : 07/31/08

H	PRODUCT DESCRIPTION	OCT	TEMP	API GRAV	MAX RVP	GROSS GALS	NET GALS
X	Diesel Fuel, 3, NA1993, PG III, 1 cargo tank #2D 15 ppm sulfur ULSD B105% w/add(Dyed) DYED DIESEL FUEL, FOR-TAXABLE USE ONLY, PENALTY FOR TAXABLE USE. 15 ppm sulfur (maximal) Dyed Ultra-Low Sulfur Motor Vehicle Diesel Fuel. For use in all onroad diesel engines. Not for use in highway vehicles or engines except for tax exempt use in accordance with section 6822 of the Internal Revenue Code. This 65 Biodiesel complies with Portland City Code Chapter 16.60 for distribution within Portland City limits to the ultimate consumer. The B100 Biodiesel in this product meets the requirements of ASTM D6751.	0	75.7	33.2	0	2299	2282
X	Gasoline, 3, UN1203, PG II, 1 cargo tank 76 Unlead 87 w/ 10% Ethanol This product does not meet the requirements for Reformulated gasoline, and may not be used in any Reformulated gasoline covered area. Gasoline is oxygenated with ethanol. Detergent additive gasoline. This product contains 10% ethanol and meets requirements detailed in OAR 623-027 for Regions 1 and 2.	87	77.2	54.4	7.8	9306	9201

Marine Data 209-1523

Hazardous Materials Loaded Loaded By Driver Receiving Received at Destination By

COPPOR00001795



Lucita A. Holland
Fuel Compliance Officer
ID No. 93-01553
Excise and Fuel Compliance Group

M/S O-145
1220 SW 3rd Avenue
Portland, Oregon 97204

Office: 503-326-3240
Cell: 949-637-5094
FAX: 503-326-5079
Email: Lucita.Holland@irs.gov

**Department of the Treasury
Internal Revenue Service**

801 CIVIC CENTER DR. W STE 200
SANTA ANA, CA 92701

Taxpayer ID #: 73-0400345
Inspection Date: 5/9/2008
Inspection Location: CONOCO PHILLIPS COMPANY
5528 NW DOANE

Date: 7/1/2008

CONOCO PHILLIPS COMPANY
5528 NW DOANE AVENUE
PORTLAND, OR 97210

PORTLAND, OR 97210
Person to Contact: LUCITA A HOLLAND
Title: Fuel Compliance Officer
Employee ID #: 93-01553
Telephone: (949) 637-5094

Dear CONOCO PHILLIPS COMPANY,

We are writing to notify you of the results of the fuel inspection we performed on the date shown above.

- ☐ There will be no further contact regarding the reference samples we obtained.
- ☒ We have analyzed the fuel samples for dye concentration and found them to be in compliance with the requirements of Treasury Regulations Section 48.4082-1. No adverse action will result.
- ☒ The documentation we inspected properly includes the required notification, "Dyed Diesel Fuel, Non-Taxable Use Only, Penalty for Taxable Use" and/or "Dyed Kerosene, Non-Taxable Use Only, Penalty for Taxable Use". No adverse action will result.
- ☐ A legible and conspicuous notice stating "Dyed Diesel Fuel, Non-Taxable Use Only, Penalty For Taxable Use" and/or "Dyed Kerosene, Non-Taxable Use Only, Penalty For Taxable Use" was not present, as required. We have instructed you how to correct the problem. Further non-compliance with this regulation may subject you, as terminal operator, to the remedial actions specified in Treasury Regulations Section 48.4101-1, which may include suspension or revocation of your Form 637 Registration.
- ☐ Samples drawn during this inspection were found to contain less than the level of dye specified in Treasury Regulation Section 48.4082-1. Therefore, this fuel is fully taxable. You must include this fuel when you next file Form 720, *Federal Excise Tax Return*. You may no longer use/sell this fuel for any non-taxable purpose without additional corrective action on your part.
- ☐ The mechanical dye injection system has been inspected. It has been determined that the system has not been tampered with and the security requirements have been maintained. No adverse action will result.
- ☐ Proof of the vessel's registration was displayed as required. No adverse action will result.
- ☐ Fuel sample(s) were not drawn during the terminal inspection on this date.

The information in this letter applies only to the inspection performed on the date shown above. If there are other inspections (pending or in the future), we will notify you of those results in a separate letter. If you have any questions about this letter, please contact me at the telephone number shown above.

Thank you for your cooperation.

Sincerely,

Lucita A. Holland

1-800-344-7500 (Toll Free)

COPPOR00001797

U.S. Department of
Homeland Security
United States
Coast Guard



*Bra
Phurvor*

Wayne Lau
Marine Science Technician/Pollution Investigator

Sector Portland (IMR)
6767 N Basin Ave.
Portland, OR, 97217

Phone: (503)-240-9370
Fax: (503)-240-9308
Wayne.Lau@uscg.mil

Yellowstone District, Portland Terminal			
Record of Meeting or Inspection by Regulatory / Environmental Agency			
Date of Meeting	3/30/2008	Agency	United States Coast Guard
Inspector(s) Name	Wayne Lau & Brea Phuraw	Telephone No.	503-240-9370
District/Terminal	Yellowstone District		
Area/Station/Location	Portland Terminal		
Nature of Inspection: (Identify files, plans, PTO's, facilities, equipment, etc. inspected) List any documents inspected. List documents surrendered. List any samples taken.			
Responding to sheen from outfall 22. Satisfied with response from SECOR, CCS. Left site at 1235 hrs.			
List any Discrepancies Noted, Requests, or Suggestions made by Inspector(s): Six (6)			
N/A			
List any Action To Be Taken, Who is responsible for the action and completion due date:			
Citation or NOV Issued? Defencies identified No No			
in following two pages. Expected? Yes or No			
(Attach copy)			
Reason for Issue:			
Form Completed By: Tom Lyons		Title: Facility Supervisor	

Distribute to:

Scott Spicher, Gary Lefebvre, Steve Kober

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Terri Jones
Health Physicist
FDA Certified MQSA Inspector
Radiation Protection Services
971-673-0497



Oregon

DEPARTMENT OF

HUMAN SERVICES

Public Health Division
Environmental Public Health
800 NE Oregon Street, Ste. 640
Portland, OR 97232
Cell: 503-804-7058
terri.l.jones@state.or.us
Fax: 971-673-0553

Yellowstone District, Portland Terminal			
Record of Meeting or Inspection by Regulatory / Environmental Agency			
Date of Meeting	3/17/2008	Agency	Oregon Department of Human Services
Inspector(s) Name	Terri Jones	Telephone No.	503-804-7058
District/Terminal	Yellowstone District		
Area/Station/Location	Portland Terminal		
Nature of Inspection: (Identify files, plans, PTO's, facilities, equipment, etc. inspected) List any documents inspected. List documents surrendered. List any samples taken.			
Three-Year Inspection of X-Ray equipment (Sindie analyzer), maintenance records and training files.			
List any Discrepancies Noted, Requests, or Suggestions made by Inspector(s):			
None; report will be forthcoming.			
List any Action To Be Taken, Who is responsible for the action and completion due date:			
N/A			
Citation or NOV Issued?	Yes or No	No	To Whom: N/A
(Attach copy)	Expected? Yes or No	No	
Reason for Issue:			
Form Completed By: Tom Lyons		Title: Facility Supervisor	

Distribute to:

Scott Spicher, Gary Lefebvre, Steve Kober

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FAX COVER SHEET

Date: 03/03/08	Sender: Terri Jones
To: Tom Lyons	Office Name: Radiation Protection Services
Office Name: Conocophillips	Address: 800 NE Oregon Street, Suite 640
Address:	City: Portland
State: Zip:	State: Oregon Zip: 97232
Phone No.:	Phone No.: (971)673-0497
Fax No.: 503-248-1522	Fax No.: (971)673-0553
Total Pages: 4	
Re: Inspection confirmation	

☐ Urgent ☐ For review ☐ Please comment ☐ Please reply ☐ Please recycle

Hi Tom,
I looked the unit up on-line and it appears to be a diffraction unit vice a certified cabinet.
Please pull the operators training certificates along with the surveys and operators manual.

Please call me if you have any questions.

Thanks

Terri

EJLW
3 years

Confidentiality Notice: The information contained in this facsimile may be confidential and legally privileged. It is intended **only** for use of the individual named. If you are not the intended recipient, you are hereby notified that the disclosure, copying, distribution, or taking of any action in regards to the contents of this fax – except its direct delivery to

INDUSTRIAL INSPECTION CONFIRMATION

This notice confirms our telephone conversation regarding the scheduled inspection.

To: Mr. Tom Lyons

Facility name and location: Conocophillips-Pipeline & Terminal
5528 NW Doane Ave
Portland, OR 97210

Facility fax number: 503-248-1522

Date and time of inspection: March 17th, 2008 @ 9:00 am

Inspector's name: Terri Jones, Health Physicist,

Inspector's office address: DHS - Health Services, Radiation Protection Services
800 NE Oregon, Suite 260, Portland, OR 97232

Inspector's telephone/fax # : (971) 673-0497, fax (971) 673-0553

The inspection will cover the following areas that are covered in OARS 333 Division 108:

- ☐ Equipment performance to include:
 - scatter survey performed by inspector
 - warning devices (333-108-0015)
 - ports (333-108-0020)
 - labels (333-108-0025)
 - warning lights (333-108-0035)
 - radiation source housing (333-108-0040)
 - radiation levels (333-108-0101)
 - safety devices (333-108-0010)
 - posting (333-108-0110)
- ☐ Operating requirements (333-108-0115)
- ☐ Operators training (333-108-0201)
- ☐ Personnel monitoring if applicable (333-108-0205)
- ☐ Radiation protection surveys (333-108-0105)

The average on-site inspection time is approximately one to two hours (**depending upon facility's preparedness**). Machine testing will take approximately 15 minutes per unit. For the remainder of the time the inspector will review your facility's records. Although staff may conduct their usual duties, one of your staff should remain available to the inspector during the records and equipment review should he or she have questions or need assistance.

For further inspection preparation guidance, you can view the OARS at: www.ohd.hr.state.or.us/rps/



Oregon

Theodore R. Kulongoski, Governor

Department of Human Services

Public Health Division

800 NE Oregon Street

Portland, OR 97232-2162

EMERGENCY (971) 673- 0515

Voice (971) 673- 0497

FAX (971) 673- 0553

TTY (503) 731- 4031



March 20, 2008

ConocoPhillips Pipe Line Company

5528 NW Doane Ave

Portland, OR 97210

Attn Tom Lyons

Dear, Mr. Lyons:

On March 17th, 2008 your facility was surveyed for compliance with the State of Oregon Rules for the Control of Radiation. At that time no items of noncompliance were found. Please see the enclosed report.

The inspection consisted of selective examinations of procedures and representative records, interviews with personnel and observations made by the inspector.

Should you have questions concerning this inspection, this office will be pleased to discuss them with you.

Sincerely,

Terri Jones, Health Physicist
DHS - Health Services
Radiation Protection Services
Terri.l.jones@state.or.us
TJ Facility ID 8613

"Assisting People to Become Independent, Healthy and Safe"
An Equal Opportunity Employer



COPPOR00001804

Inspection Findings
DHS - Oregon Health Services
Radiation Protection Services
800 NE Oregon, Suite 260
Portland, Oregon 97232

REGISTRANT: ConocoPhillips Pipe Line Company 5528 NW Doane Ave Portland, OR 97210	REGISTRANT # 8613
	DATE OF INSPECTION: March 17, 2008

Your facility has received a ALL items in compliance rating, and we congratulate you on this outstanding accomplishment. We commend you for the effort and attention you and your staff has put into developing an exceptional Radiation Safety Program.

Oregon Administrative Rules (OARs) can be found on the Web at
www.ohd.hr.state.or.us/rps/

Inspector's Signature

Jeri Jones



City of Portland, Oregon
Bureau of Development Services



George Foster
Motor Fuel Inspections
Oregon Department of Agriculture
503-860-4161

1900 SW 4th Avenue, Suite 5000, Portland, OR 97201
FAX 503-823-5630 • TTY 503-823-6868

Yellowstone District, Portland Terminal			
Record of Meeting or Inspection by Regulatory / Environmental Agency			
Date of Meeting	3/17/2008	Agency	Oregon Department of Agriculture, Motor Fuel Inspections
Inspector(s) Name	George Foster	Telephone No.	503-860-4161
District/Terminal	Yellowstone District		
Area/Station/Location	Portland Terminal		
Nature of Inspection: (Identify files, plans, PTO's, facilities, equipment, etc. inspected) List any documents inspected. List documents surrendered. List any samples taken.			
Take quarterly samples from temporary biodiesel tank (3 quarts).			
List any Discrepancies Noted, Requests, or Suggestions made by Inspector(s):			
None; report will be forthcoming.			
List any Action To Be Taken, Who is responsible for the action and completion due date:			
N/A			
Citation or NOV Issued? Yes or No	No	To Whom:	N/A
(Attach copy) Expected? Yes or No	No		
Reason for Issue:			
Form Completed By: Tom Lyons		Title: Facility Supervisor	

Distribute to:

Scott Spicher, Gary Lefebvre, Steve Kober

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Yellowstone District, Portland Terminal Record of Meeting or Inspection by Regulatory / Environmental Agency			
Date of Meeting	1/16/08	Agency	Coast Guard
Inspector(s) Name	Malcolm Meredith	Telephone No.	949-637-5094
District/Terminal	Yellowstone District		
Area/Station/Location	Portland Terminal		
Nature of Inspection: (Identify files, plans, PTO's, facilities, equipment, etc. inspected) List any documents inspected. List documents surrendered. List any samples taken.			
Resonnse to reported sheen at City of Portland Outfall #22.			
List any Discrepancies Noted, Requests, or Suggestions made by Inspector(s):			
None			
List any Action To Be Taken, Who is responsible for the action and completion due date:			
N/A			
Citation or NOV Issued?	Yes or No	No	To Whom:
(Attach copy)	Expected? Yes or No	No	N/A
Reason for Issue:			
Form Completed By:		Title:	
Tom Lyons		Facility Supervisor	

Distribute to:

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Yellowstone District, Portland Terminal			
Record of Meeting or Inspection by Regulatory / Environmental Agency			
Date of Meeting	1/18/08	Agency	Oregon DEQ & City of Portland BES
Inspector(s) Name	Tom Rosetta (DEQ) & Timothy Dean (BES)	Telephone No.	503-823-5537
District/Terminal	Yellowstone District		
Area/Station/Location	Portland Terminal		
Nature of Inspection: (Identify files, plans, PTO's, facilities, equipment, etc. inspected) List any documents inspected. List documents surrendered. List any samples taken.			
Inspection of terminal's storm water system & discussion of separator 002, February 2007, pH results.			
List any Discrepancies Noted, Requests, or Suggestions made by Inspector(s):			
Inspector suggested annual SAP PM to cycle all terminal PIV's.			
List any Action To Be Taken, Who is responsible for the action and completion due date:			
Create annual SAP PM (Kim Huizenga & Tom Lyons). Due date 2/1/2008.			
Citation or NOV Issued? Yes or No	No	To Whom:	N/A
(Attach copy) Expected? Yes or No	No		
Reason for Issue:			
Form Completed By: Tom Lyons		Title: Facility Supervisor	

Distribute to:

Scott Spicher, Gary Lefebvre, Steve Kober

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Yellowstone District, Portland Terminal Record of Meeting or Inspection by Regulatory / Environmental Agency			
Date of Meeting	2/14/08	Agency	United States Coast Guard
Inspector(s) Name	MST Joseph Graun, and MST Jody Leinweber	Telephone No.	503-240-9333
District/Terminal	Yellowstone District		
Area/Station/Location	Portland Terminal		
Nature of Inspection: (Identify files, plans, PTO's, facilities, equipment, etc. inspected) List any documents inspected. List documents surrendered. List any samples taken.			
Annual review of MTR & MTSA. Included: FSP, FRP, USCG Operations Manual, Maintenance of hoses & lines & security equipment, inspection of tank farm #2 and Marine Dock.			
Tom Lyons and Gary Lefebvre represented ConocoPhillips.			
List any Discrepancies Noted, Requests, or Suggestions made by Inspector(s): Six (6)			
See following two pages.			
List any Action To Be Taken, Who is responsible for the action and completion due date:			
Tom Lyons, Gary Lefebvre, Al Cantu, Jennifer Amaral.. Completion date 2/28/2008			
Citation or NOV Issued? Defencies identified in Yes No			
following two pages.		To Whom:	N/A
(Attach copy) Expected? Yes or No			
Reason for Issue:			
Form Completed By:		Title:	
Tom Lyons		Facility Supervisor	

Distribute to:

Scott Spicher, Gary Lefebvre, Bill Collins as appropriate

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Rev: 10-27-98

COPPOR00001810



Facility Examination Report

Facility Name <u>CONOCO PHILLIPS</u> <u>MTA</u>		Facility ID Number (FIN) <u>PDX20058</u>
Type of Inspection:	<u>(Bulk Liquid)</u> Bulk Solid Liquefied Gas Packaged Other: <u>154</u>	
Type of Facility:	<u>Waterfront Facility</u> Mobile Facility Facility of Particular Hazard	
MISLE Case Number	Total Number of deficiencies found: <u>03</u>	Date by which all identified deficiencies must be corrected: <u>28 FEB 2008</u>

Regulation	Nature of Deficiency	Cleared (CG use only)
1) <u>33CFR154.110</u> <u>Keul</u>	The facility must update their Letter of Intent to include: Owner, Operator and facility. The current LOI does not identify the facility or operator. Emailed to J. Graun 2-15-08.	<input type="checkbox"/>
2) <u>33CFR154.102b</u>	The facility must designate a Qualified Individual (QI) and Alternate QI in both the FRP and OPI manual. The facility must maintain a QI designation letter for each QI.	<input type="checkbox"/>
3) <u>46CFR151.25-2(f)(1)</u>	THE FACILITY'S WARNING SIGNS DO NOT CONFORM WITH REGULATIONS. THE FACILITY MUST REPLACE CURRENT SIGNS WITH CORRECT SIGNS.	<input type="checkbox"/>
4) _____	_____	<input type="checkbox"/>
5) _____	_____	<input type="checkbox"/>

Your signature below indicates you have received a copy of this examination report and you understand the deficiencies identified on this page and any additional pages that may be attached. You also acknowledge you have thirty days from the date of this examination to either correct the deficiencies identified, request an extension or submit a request for alternative compliance, as described on the reverse side of this form. Deficiencies are considered corrected once you have submitted proof of the corrections to the Captain of the Port and they are approved.

Facility Examiner (Please Print) <u>MST2 JOSEPH GRAUN</u>	Signature <u>[Signature]</u>	Date of Inspection <u>14 FEB 2008</u>
Facility Representative (Please Print) <u>TOM LYONS</u>	Signature <u>[Signature]</u>	Title <u>Facility Supervisor</u>



Facility Examination Report

Facility Name CONOCO PHILLIPS MTSA		Facility ID Number (FIN) PDX 20058
Type of Inspection:	<input checked="" type="checkbox"/> Bulk Liquid	Bulk Solid Liquefied Gas Packaged Other: 105
Type of Facility:	<input checked="" type="checkbox"/> Waterfront Facility	Mobile Facility Facility of Particular Hazard
MISLE Case Number	Total Number of deficiencies found: 03	Date by which all identified deficiencies must be corrected: 28 FEB 08

- | Regulation | Nature of Deficiency | Cleared
(CG use only) |
|---|--|--------------------------|
| 1) 33 CFR 105.225
A) NEW course content? | The facility must maintain Training records with detailed description of The Training. Current records are not clear on what Training was conducted | <input type="checkbox"/> |
| 2) 33 CFR 105.415(b)(4)
Don | The FSOs may not conduct the annual Internal Audit. Only personnel without conflict of interest securities may perform the audit. FSP Manual was changed. January 2008 Audit paperwork was changed. Emailed to Joe 1-15-08 | <input type="checkbox"/> |
| 3) 33 CFR 105.255(4)
CG 0025 | The facility must establish a Screening into for Morose level 3 and amend their FSP to reflect this, etc. | <input type="checkbox"/> |
| 4) _____ | _____ | <input type="checkbox"/> |
| 5) _____ | _____ | <input type="checkbox"/> |

Your signature below indicates you have received a copy of this examination report and you understand the deficiencies identified on this page and any additional pages that may be attached. You also acknowledge you have thirty days from the date of this examination to either correct the deficiencies identified, request an extension or submit a request for alternative compliance, as described on the reverse side of this form. Deficiencies are considered corrected once you have submitted proof of the corrections to the Captain of the Port and they are approved.

Facility Examiner (Please Print) MSTZ JOSEPH BRAUN	Signature <i>Joseph Braun</i>	Date of Inspection 14 FEB 2008
Facility Representative (Please Print) TOM CUNYAS	Signature <i>Tom Cunyas</i>	Title Facility Supervisor

Department of the Treasury
Internal Revenue Service
801 CIVIC CENTER DR. W STE 200
SANTA ANA, CA 92701

Taxpayer ID #: 73-0400345
Inspection Date: 1/24/2008
Inspection Location: CONOCO PHILLIPS COMPANY
5528 NW DOANE AVENUE

Date: 1/28/2008

CONOCO PHILLIPS COMPANY
5528 NW DOANE AVENUE
PORTLAND, OR 97210

Person to Contact: PORTLAND, OR 97210
LUCITA A HOLLAND
Title: Fuel Compliance Officer
Employee ID #: 93-01553
Telephone: (925) 279-4021

Dear CONOCO PHILLIPS COMPANY,

We are writing to notify you of the results of the fuel inspection we performed on the date shown above.

- ☐ There will be no further contact regarding the reference samples we obtained.
- ☐ We have analyzed the fuel samples for dye concentration and found them to be in compliance with the requirements of Treasury Regulations Section 48.4082-1. No adverse action will result.
- ☒ The documentation we inspected properly includes the required notification, "Dyed Diesel Fuel, Non-Taxable Use Only, Penalty for Taxable Use" and/or "Dyed Kerosene, Non-Taxable Use Only, Penalty for Taxable Use". No adverse action will result.
- ☐ A legible and conspicuous notice stating "Dyed Diesel Fuel, Non-Taxable Use Only, Penalty For Taxable Use" and/or "Dyed Kerosene, Non-Taxable Use Only, Penalty For Taxable Use" was not present, as required. We have instructed you how to correct the problem. Further non-compliance with this regulation may subject you, as terminal operator, to the remedial actions specified in Treasury Regulations Section 48.4101-1, which may include suspension or revocation of your Form 637 Registration.
- ☐ Samples drawn during this inspection were found to contain less than the level of dye specified in Treasury Regulation Section 48.4082-1. Therefore, this fuel is fully taxable. You must include this fuel when you next file Form 720, *Federal Excise Tax Return*. You may no longer use/sell this fuel for any non-taxable purpose without additional corrective action on your part.
- ☐ The mechanical dye injection system has been inspected. It has been determined that the system has not been tampered with and the security requirements have been maintained. No adverse action will result.
- ☐ Proof of the vessel's registration was displayed as required. No adverse action will result.
- ☒ Fuel sample(s) were not drawn during the terminal inspection on this date.

The information in this letter applies only to the inspection performed on the date shown above. If there are other inspections (pending or in the future), we will notify you of those results in a separate letter. If you have any questions about this letter, please contact me at the telephone number shown above.

Thank you for your cooperation.

Sincerely,

Lucita A. Holland

1-28-2008 15:11:40 2008

COPPOR00001813

Agency Visits 2007

Yellowstone District, Portland Terminal			
Record of Meeting or Inspection by Regulatory / Environmental Agency			
Date of Meeting	10/16/07	Agency	Federal IRS
Inspector(s) Name	Lucita Holland	Telephone No.	949-637-5094
District/Terminal	Yellowstone District		
Area/Station/Location	Portland Terminal		
Nature of Inspection: (Identify files, plans, PTO's, facilities, equipment, etc. inspected)			
List any documents inspected. List documents surrendered. List any samples taken.			
Quarterly Inspection			
List any Discrepancies Noted, Requests, or Suggestions made by Inspector(s):			
None			
List any Action To Be Taken, Who is responsible for the action and completion due date:			
Citation or NOV Issued? Yes or No		No	To Whom: N/A
(Attach copy) Expected? Yes or No		No	
Reason for Issue:			
Form Completed By: Vito DeBellis		Title: Coordinator of Operations	

Distribute to:

Scott Spicher, Gary Lefebvre, Steve Kober

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Rev: 10-27-98



Department of the Treasury
Internal Revenue Service

www.irs.gov

Notice 816 (ENGSP) (8-2004)
Catalog Number 38586H

Lucita Holland
ID# 93-01553
185 Lennon Lane
Walnut Creek, CA 94598
949-637-5094-cell
925-279-4021

Taxable Fuel Inspection Notice

Internal Revenue Code section 4083(c) authorizes officials of the Internal Revenue Service to inspect, examine, or search:

- equipment used or capable of being used for the production, storage, or transportation of fuel, fuel dyes, or fuel markers;
- equipment used to determine the amount or composition of taxable fuel;
- equipment used for the dyeing or marking of fuel;
- containers used or capable of being used for the production, storage, or transportation of fuel, fuel dyes, or fuel markers; and
- books and records kept to determine excise tax liability under Internal Revenue Code section 4081.

Officials may detain any vehicle or train to inspect its fuel propulsion tanks.

Officials may detain any vehicle, train, or marine transport vessel to inspect its fuel cargo storage tanks.

Officials may take and remove samples of fuel to determine the composition of the fuel.

The Internal Revenue Service may fine any person who doesn't allow an authorized inspection. The fine is \$1,000 for each refusal. The fine is in addition to the manufacturer's tax on taxable fuel and the penalty for the misuse of dyed fuel.

**Department of the Treasury
Internal Revenue Service**

801 CIVIC CENTER DR. W STE 200
SANTA ANA, CA 92701

Taxpayer ID #: 73-0400345
Inspection Date: 10/15/2007
Inspection Location: CONOCO PHILLIPS COMPANY
5528 NW DOANE

Date: 11/19/2007

CONOCO PHILLIPS COMPANY
5528 NW DOANE
PORTLAND, OR 97210

PORTLAND, OR 97210
Person to Contact: LUCITA A HOLLAND
Title: Fuel Compliance Officer
Employee ID #: 93-01553
Telephone: (925) 279-4021

Dear CONOCO PHILLIPS COMPANY,

We are writing to notify you of the results of the fuel inspection we performed on the date shown above.

- ☐ There will be no further contact regarding the reference samples we obtained.
- ☐ We have analyzed the fuel samples for dye concentration and found them to be in compliance with the requirements of Treasury Regulations Section 48.4082-1. No adverse action will result.
- ☒ The documentation we inspected properly includes the required notification, "Dyed Diesel Fuel, Non-Taxable Use Only, Penalty for Taxable Use" and/or "Dyed Kerosene, Non-Taxable Use Only, Penalty for Taxable Use". No adverse action will result.
- ☐ A legible and conspicuous notice stating "Dyed Diesel Fuel, Non-Taxable Use Only, Penalty For Taxable Use" and/or "Dyed Kerosene, Non-Taxable Use Only, Penalty For Taxable Use" was not present, as required. We have instructed you how to correct the problem. Further non-compliance with this regulation may subject you, as terminal operator, to the remedial actions specified in Treasury Regulations Section 48.4101-1, which may include suspension or revocation of your Form 637 Registration.
- ☐ Samples drawn during this inspection were found to contain less than the level of dye specified in Treasury Regulation Section 48.4082-1. Therefore, this fuel is fully taxable. You must include this fuel when you next file Form 720, *Federal Excise Tax Return*. You may no longer use/sell this fuel for any non-taxable purpose without additional corrective action on your part.
- ☐ The mechanical dye injection system has been inspected. It has been determined that the system has not been tampered with and the security requirements have been maintained. No adverse action will result.
- ☐ Proof of the vessel's registration was displayed as required. No adverse action will result.
- ☐ Fuel sample(s) were not drawn during the terminal inspection on this date.

The information in this letter applies only to the inspection performed on the date shown above. If there are other inspections (pending or in the future), we will notify you of those results in a separate letter. If you have any questions about this letter, please contact me at the telephone number shown above.

Thank you for your cooperation.

Sincerely,

Lucita A. Holland



CITY OF
PORTLAND, OREGON

PORTLAND FIRE & RESCUE

Erik Sten, Commissioner of Public Works
David S. Sprando, Chief
1300 SE Gideon Street
Portland, Oregon 97202-2419
(503) 823-3700
FAX (503) 823-3969

October 4, 2007

CONOCO PHILLIPS
Attn: THOMAS LYONS
5528 NW DOANE AV
PORTLAND, OR 97210-3608

Re: 5528 NW DOANE AV -- CONOCO PHILLIPS

Facility ID: 9023 9054

On September 26, 2007, an inspector from this office conducted a fire prevention inspection at the above address. Your copy of the inspection report is enclosed.

Please note a reinspection will be made on or after November 5, 2007. Also note information on the back of the report regarding extensions and appeals.

If you have any questions regarding this matter, please contact me, weekdays at (503) 823-3934.

Sincerely,

/s/Robert Happel
Robert Happel
Fire Inspector

RH

Enclosure: Inspection Report

TIME EXTENSIONS TO ABATE HAZARD

Where unnecessary hardship or consequence or practical difficulties may result from immediate compliance with an order of the inspecting officer, the Fire Marshal may grant a reasonable extension of time to abate a hazard, provided in the judgement of the Fire Marshal, life or property is not unduly placed at risk by this action. Requests must be made prior to the scheduled reinspection date. Contact the inspecting officer or their supervisor to request an extension. Fax and telephone numbers can be found on the front of this form or by referring to the inspecting officer's business card for their direct dial telephone or email address.

PROCESS TO APPEAL A NOTICE, ORDER OR ACTION OF THE FIRE MARSHAL

The Fire Marshal has established an administrative appeals process to consider requests for alternatives to adopted fire regulations. You must file a Notice of Appeal not later than ten days after the notice, order or action of the Fire Marshal. You may serve Notice of Appeal by completing an appeal form; include the applicable "Violation Code", Description including Comments, proposed alternate design and reason for alternative. Submit the appeal form and filing fee of \$200 to Portland Fire & Rescue main office at 55 SW Ash Street. Contact your Fire Inspector or call 503-823-3700 if you need assistance completing the form.

Upon receipt of the appeal request, a member of the Fire Marshal's senior staff reviews it for completeness, and presents a brief, comprehensive overview of the question and issues to an Administrative Board. The Board consists of the Fire Marshal, Deputy Chief Emergency Operations, Deputy Chief Fire Marshal, Supervising Engineer and all Senior Inspectors. Decisions are reached by consensus, recorded and mailed to appellants. Our goal is to conduct this meeting no more than 10 days after receiving the application. Appellants not satisfied with the administrative action may request a hearing by the Board of Appeals; a quasi-judicial body empowered by the Mayor to hear fire code appeals.

Appeal forms are available from your Fire Inspector, from the Fire Bureau Administrative office, or on the web site, <http://www.bds.ci.portland.or.us/prp/appeals/default.asp>. At the web site, click on **Services** then **Permits and Forms** then **Downloadable Forms**.



CITY OF PORTLAND
BUREAU OF FIRE, RESCUE AND EMERGENCY SERVICES
FIRE PREVENTION DIVISION
1300 SE GIDEON STREET
PORTLAND, OREGON 97202-2419
PHONE (503) 823-3700 FAX (503) 823-3969 BILLING (503) 823-4415



FIRE INSPECTION REPORT

Facility #: 9023
Building Name: MAIN OFFICE AND WAREHOUSE
Business Name: CONOCO PHILLIPS
Business Address: 5528 NW DOANE AV

VIOLATION(S) MUST BE CORRECTED IMMEDIATELY. A \$20 FINE WILL BE ASSESSED FOR EACH COMMON VIOLATION* FOUND DURING THE INITIAL INSPECTION.

Type	Date	Viol Code	Description	Abate Date	Comments
R	09/26/2007	(1) N06	PROVIDE PERMANENT SIGNAGE "SPRINKLER ROOM", "ELECTRICAL ROOM", "MECHANICAL ROOM", OR "ALARM PANEL" AS NECESSARY TO INDICATE LOCATION.		PROVIDE SIGN TO IDENTIFY LOCATION OF SPRINKLER CONTROLS, AND PAINT FLOOR TO IDENTIFY CORRIDOR TO CONTROLS.

*Issue confirmed
9/26/07*

Facility #: 9054
Building Name: BOILER / TEST ROOM
Business Name: CONOCO PHILLIPS
Business Address: 5528 NW DOANE AV

Type	Date	Viol Code	Description	Abate Date	Comments
R	09/26/2007	(1) N06	PROVIDE PERMANENT SIGNAGE "SPRINKLER ROOM", "ELECTRICAL ROOM", "MECHANICAL ROOM", OR "ALARM PANEL" AS NECESSARY TO INDICATE LOCATION.	<i>Jan</i>	PROVIDE SIGN FOR DOOR OF BUILDING STATING "FIRE ALARM PANEL INSIDE."
		(2) A99	FIRE ALARM SYSTEMS "OTHER" CODE	<i>Jan</i>	PROVIDE FIRE ZONE MAP FOR ALARM PANEL.

A Reinspection will be made on or after 11/05/2007 to determine compliance. If uncorrected violations remain at the first reinspection you will be assessed a fine of \$100 plus \$100.00 per violation. If uncorrected violations remain at the second reinspection, you will be assessed a fine of \$200 plus \$100.00 per violation. If violations remain at the third and subsequent reinspections you will be assessed a fine of \$400 plus \$100.00 per violation and your case will be referred to the Code Hearings Officer. Each Building with unabated hazards is considered an inspection.

Mailed to CONOCO PHILLIPS / (503) 248-1538

BUS. OWNER/AGENT NAME & PHONE

by HAPPEL, ROBERT / (503) 823-3934

FIRE INSPECTOR

A bill summarizing the fees associated with this inspection will be mailed to you.

10/04/2007

COPPOR00001821



CITY OF
PORTLAND, OREGON

PORTLAND FIRE & RESCUE

Erik Sten, Commissioner of Public Works
David S. Sprando, Chief
1300 SE Gideon Street
Portland, Oregon 97202-2419
(503) 823-3700
FAX (503) 823-3969

October 4, 2007

CONOCO PHILLIPS
Attn: THOMAS LYONS
5528 NW DOANE AV
PORTLAND, OR 97210-3608

Re: 5528 NW DOANE AV -- CONOCO PHILLIPS

Facility ID: 9071 9095 9108 37162 37163 45400 45407
45408

On September 26, 2007, an inspector from this office conducted a fire prevention inspection at the above address. Your copy of the inspection report is enclosed.

If you have any questions regarding this matter, please contact me, weekdays at (503) 823-3934.

Sincerely,

/s/Robert Happel
Robert Happel
Fire Inspector

RH

Enclosure: Inspection Report



CITY OF PORTLAND
BUREAU OF FIRE, RESCUE AND EMERGENCY SERVICES
FIRE PREVENTION DIVISION
1300 SE GIDEON STREET
PORTLAND, OREGON 97202-2419
PHONE (503) 823-3700 FAX (503) 823-3969 BILLING (503) 823-4415



FIRE INSPECTION REPORT

Facility #: 9071
Building Name: MAINTENANCE SHOP
Business Name: CONOCO PHILLIPS
Business Address: 5528 NW DOANE AV

VIOLATION(S) MUST BE CORRECTED IMMEDIATELY. A \$20 FINE WILL BE ASSESSED FOR EACH COMMON VIOLATION* FOUND DURING THE INITIAL INSPECTION.

Type	Date	Viol Code	Description	Abate Date	Comments
R	09/26/2007				NO HAZARDS NOTED ON THIS DATE.

Facility #: 9108
Building Name: LUBE LOADING RACK
Business Name: CONOCO PHILLIPS
Business Address: 5528 NW DOANE AV

Type	Date	Viol Code	Description	Abate Date	Comments
R	09/26/2007				NO HAZARDS NOTED ON THIS DATE.

Facility #: 37163
Building Name: FUEL LOADING
Business Name: CONOCO PHILLIPS
Business Address: 5528 NW DOANE AV

Type	Date	Viol Code	Description	Abate Date	Comments
R	09/26/2007				NO HAZARDS NOTED ON THIS DATE.

Facility #: 45407
Building Name: FUELING DOCK
Business Name: CONOCO PHILLIPS
Business Address: 5528 NW DOANE AV

Type	Date	Viol Code	Description	Abate Date	Comments
R	09/26/2007				NO HAZARDS NOTED ON THIS DATE.

Yellowstone District, Portland Terminal Record of Meeting or Inspection by Regulatory / Environmental Agency			
Date of Meeting	4/27/07	Agency	United States Coast Guard
Inspector(s) Name	Alan Bral	Telephone No.	503-240-9311
District/Terminal	Yellowstone District		
Area/Station/Location	Portland Terminal		
Nature of Inspection: (Identify files, plans, PTO's, facilities, equipment, etc. inspected) List any documents inspected. List documents surrendered. List any samples taken. Unannounced visit asked to look at our quarterly security drills and looked at our camera system.			
List any Discrepancies Noted, Requests, or Suggestions made by Inspector(s): No discrepancies were noted.			
List any Action To Be Taken, Who is responsible for the action and completion due date: N/A			
Citation or NOV Issued? Yes or No	No	To Whom:	N/A
(Attach copy) Expected? Yes or No	No		
Reason for Issue:			
Form Completed By: Vito DeBellis		Title: Coordinator of Operations	

Distribute to:

Scott Spieher, Gary Lefebvre, Steve Kober

Wp_docinsplog

Rev: 10-27-98

COPPOR00001827



Facility Examination Report

Facility Name <u>CONOCO PHILLIPS</u>		Facility ID Number (FIN) <u>PDX 20058</u>
Type of Inspection:	<u>Bulk Liquid</u> Bulk Solid Liquefied Gas Packaged Other: _____	
Type of Facility:	<u>Waterfront Facility</u> Mobile Facility Facility of Particular Hazard	
PS Case Number	Total Number of deficiencies found:	Date by which all identified deficiencies must be corrected:

Regulation	Nature of Deficiency	Cleared (CG use only)
1) _____	<u>No Deficiencies Noted</u>	<input type="checkbox"/>
2) _____	_____	<input type="checkbox"/>
3) _____	<u>AS</u>	<input type="checkbox"/>
4) _____	_____	<input type="checkbox"/>
5) _____	_____	<input type="checkbox"/>

Your signature below indicates you have received a copy of this examination report and you understand the deficiencies identified on this page and any additional pages that may be attached. You also acknowledge you have thirty days from the date of this examination to either correct the deficiencies identified, request an extension or submit a request for alternative compliance, as described on the reverse side of this form. Deficiencies are considered corrected once you have submitted proof of the corrections to the Captain of the Port and they are approved.

Facility Examiner (Please Print) <u>MST1 Alan Bral</u>	Signature <u>[Signature]</u>	Date of Inspection <u>27 APR 07</u>
Facility Representative (Please Print) <u>VITO DEBELLIS</u>	Signature <u>[Signature]</u>	Title <u>OPS Sup.</u>

7. Agency Visits - 2006

Portland Terminal Record of Meeting or Inspection by Regulatory / Environmental Agency			
Date of Meeting	October 12, 2006	Agency	Fire Department Portland – Fire Station #6 Crew
Inspector(s) Name	Fire Station #6		Telephone No.
District/Terminal	Yellowstone		
Area/Station/Location	Portland Terminal		
Nature of Inspection: (Identify files, plans, PTO's, facilities, equipment, etc. inspected) List any documents inspected. List documents surrendered. List any samples taken. A crew from Portland fire department, Fire Station #6, was onsite October 12 th to perform the annual inspection of our seven fire hydrants. No discrepancies were noted. Tom Lyons represented COP.			
List any Discrepancies Noted, Requests, or Suggestions made by Inspector(s): None made.			
No discrepancies found or noted.			
List any Action To Be Taken, Who is responsible for the action and completion due date:			
None			
Citation or NOV Issued? Yes or No		No	To Whom: N/A
(Attach copy) Expected? Yes or No		No	
Reason for Issue:			
Form Completed By:		Carrie Wildin	Title: Terminal Supervisor

Distribute to: Scott Spicher, Gary Lefebvre (Lubes Supervisor), Shawn Gilfillan

Portland Terminal Record of Meeting or Inspection by Regulatory / Environmental Agency			
Date of Meeting	September 15, 2006	Agency	Department of Homeland Security
Inspector(s) Name	Glen Collins 1001 SW 5 th Ave, Suite 1020, Portland Glen.Collins@dhs.gov	Telephone No.	503-250-2815
District/Terminal	Yellowstone		
Area/Station/Location	Portland Terminal		
Nature of Inspection: (Identify files, plans, PTO's, facilities, equipment, etc. inspected) List any documents inspected. List documents surrendered. List any samples taken.			
Glen Collins with the Department of Homeland Security made a scheduled visit from 9-10 am on September 15, 2006. Glen's main goal was to request our assistance in updating the National Asset Database and to introduce himself as a contact for the future. He offered his services to assist in any security type exercises we hold in the future as well as to perform additional vulnerability assessments to establish critical assets free of charge. He mentioned that enlisting his help with vulnerability assessments could lead to federal funding for any security related infrastructure shortfalls mainly for our local responders.			
List any Discrepancies Noted, Requests, or Suggestions made by Inspector(s): None made.			
No discrepancies noted as an inspection was not the nature of his visit.			
List any Action To Be Taken, Who is responsible for the action and completion due date:			
Update the National Asset Database and return to Glen – Carrie Wildin Consider involving Glen with our next annual security audit or to enlist his assistance with a facility vulnerability assessment. – Al Cantu/Rob Yarbrough			
Citation or NOV Issued? Yes or No	No	To Whom:	N/A
(Attach copy) Expected? Yes or No	No		
Reason for Issue:			
Form Completed By: Carrie Wildin		Title: Terminal Supervisor	

Distribute to: Scott Spicher, Gary Lefebvre (Lubes Supervisor)
Al Cantu, Rob Yarbrough

Attachments:

1. National Asset Database Entry Detail
2. Protective Security Advisors Presentation

PSA District	State / Territory	County	City	Facility	Sector	Segment	Attribute	Street	Zip Code	Latitude	Longitude	Local Phone	Local Fax	Local Contact	Owner	Owner Type (Public / Private)	CSO	CSO Phone	CEO	CEO Phone	CEO Address	Nearest Major City	Cyber Assets	Source	NAICS	NAICS Description	Bldg Square Footage	Seating Capacity	Meets National Level Criteria? (Yes / No)	Notes
1 Portland, OR	Oregon	Multnomah	Portland	ConocoPhillips Portland Terminal	Energy	Oil & Natural Gas - Product Terminals	Petroleum Terminals	5528 Northwest Doane Avenue	97210	45.564314	-122.7432	503-248-1530	503-248-1522	Carle Wildin	ConocoPhillips Inc.	Private	Rob Yarbrough, Director Emergency Response and Security, ConocoPhillips Pipe Line Company	281-293-3891	Stephen Barham, President of Transportation, ConocoPhillips Pipe Line Company	281-293-5124	600 N. Deary Ave., Houston, TX 77079	Portland, OR		2/20/2004 Data Call - SHLSA Input, 7/19/2004 NADB Data Call - SHLSA Input, 8/15/2006 Updated by C. Wildin through Glen Collins, CHS	221210	Bulk Liquid Refined and Lubricants - Petroleum Products	Terminal is 27 Acres	~41 Personnel on site	Yes	Carle A. Wildin@conocophillips.com



Protective Security Advisors

*"Securing the Nation's critical infrastructure one
community at a time"*



Communities Depend Daily on Reliable Systems

These systems are the "invisible" critical infrastructure that our communities depend on every day, for example:

- Telephone systems that allow us to use ATMs/credit cards for our financial transactions, and real-time communications for business and personal use (cellular phones, pagers, e-mail, land-lines, and faxes)
- Electricity that allows us to light and heat our homes and businesses, and power computers and vital communication devices like radio and television
- Water systems that provide us with water for drinking, sanitary needs, irrigation, and firefighting capabilities



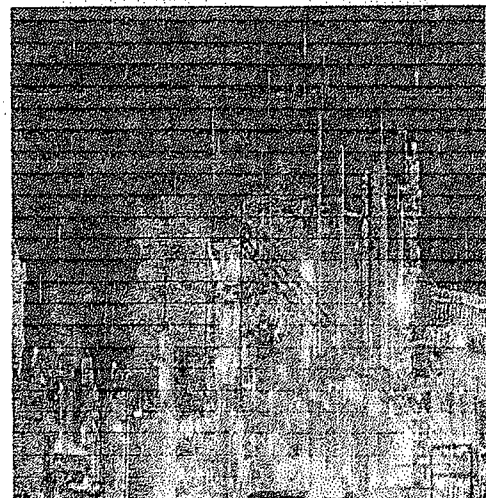
Critical Infrastructure & Key Resource Sectors

Critical Infrastructure Sectors

- Agriculture and Food
- Banking and Finance
- Chemical
- Defense Industrial Base
- Drinking Water and Wastewater Treatment Systems
- Emergency Services
- Energy
- Information Technology
- National Monuments and Icons
- Postal and Shipping
- Public Health and Healthcare
- Telecommunications
- Transportation Systems

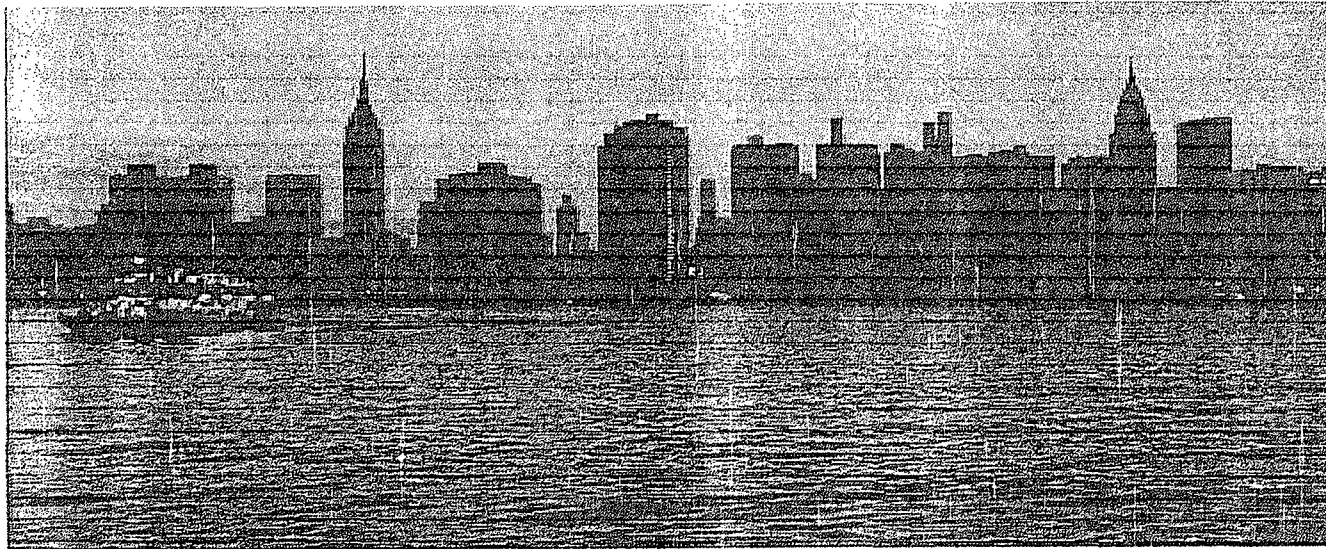
Key Resources

- Commercial Facilities
- Commercial Nuclear Reactors, Materials, and Waste
- Dams
- Government Facilities





The Threat



We will "hit hard the American economy at its heart and its core."

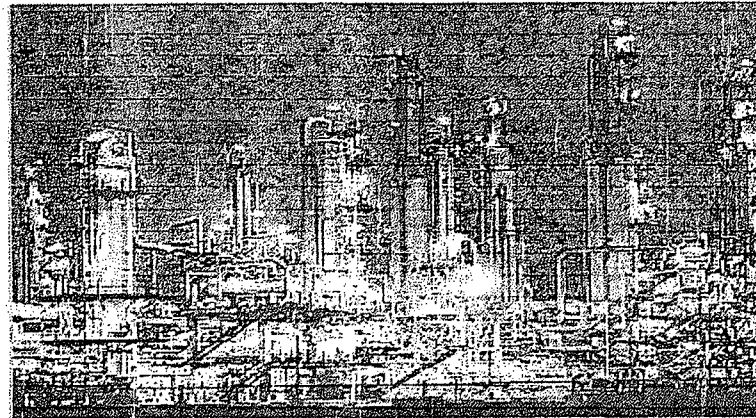
- Osama bin Laden

Without doubt, terrorist groups recognize the economic ramifications of attacks on the Nation's critical infrastructure and key resources.



Dependency on our Critical Infrastructure & Key Resources...

- National Security
- Economic Vitality
- Our Way of Life



Attacks Could...

- Disrupt government and private industry operations and impact our economy and society
- Result in large-scale human casualties, property destruction, and damage to national prestige and public confidence



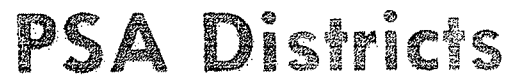
The Role of the Department of Homeland Security

- Unify a national effort to secure America
- Prevent and deter terrorist attacks
- Protect against and respond to threats and hazards to the Nation
- Respond to and recover from acts of terrorism, natural disasters, or other emergencies
- Coordinate the protection of our Nation's critical infrastructure and key resources (CI/KR) across all sectors



The Challenge to Protect Critical Infrastructure & Key Resources

- ❑ 85% of all CI/KR assets are privately-owned
- ❑ The Department of Homeland Security must work with industry and Federal entities, as well as state, territorial, local, and tribal governments to protect CI/KR
- ❑ To help communities better protect the Nation's assets, the Department of Homeland Security is placing Protective Security Advisors (PSAs) in metropolitan areas throughout the country

[illegible]



The Department of Homeland Security Provides Community-Based Support

Protective Security Advisors will:

- Assist with ongoing local and state critical infrastructure security efforts which are coordinated by the state Homeland Security Advisors
- Support the development of the national risk picture by identifying, assessing, monitoring, and minimizing risk to critical assets at the local level
- Upon request, facilitate and coordinate vulnerability assessments of local CI/KR
- Provide reach-back capability to the Department of Homeland Security and other Federal government resources



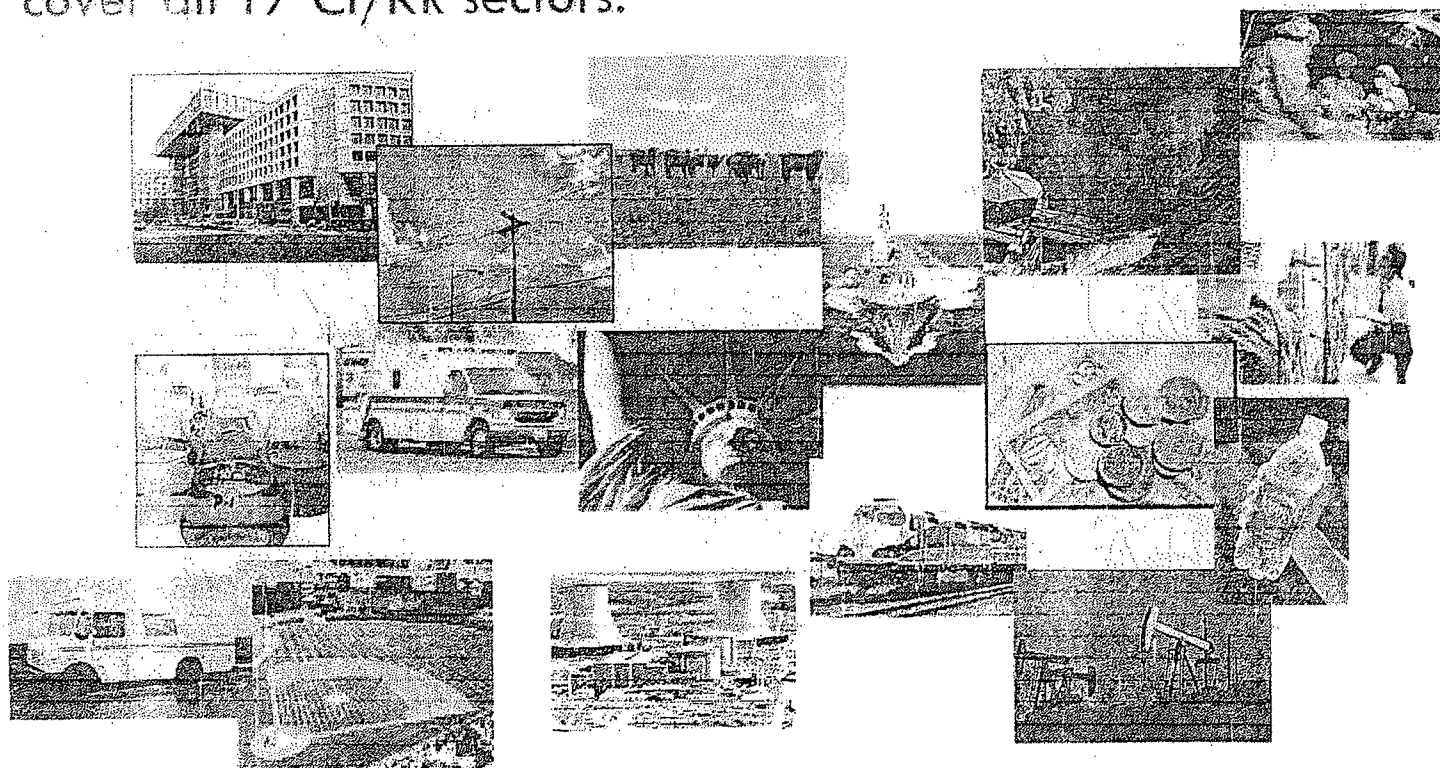
Protective Security Advisors Will Also...

- Assist in verification of critical asset information for accurate inclusion into the National Asset Database
- Serve as advisors regarding local infrastructure during activation of the National Response Plan
- Provide local context and expertise to the Department of Homeland Security to ensure that community resources are used effectively
- Facilitate the flow of programmatic information between all parties with a vested interest in CI/KR protection
- Work in state and local Emergency Operations Centers to provide expertise and support to the IP Infrastructure Liaison Cell, who supports the Principal Federal Official and Federal Coordinating Officer responsible for domestic incident management



Protective Security Advisors' Sector Coverage

Although the Risk Management Division (RMD) has Sector-Specific Agency responsibility for Commercial Facilities and Dams, PSAs cover all 17 CI/KR sectors.





Value of the Program to You

Protective Security Advisors will:

- Support comprehensive risk analyses of local CI/KR
- Assist in the review and analysis of physical/technical security of local CI/KR
- Convey local concerns and sensitivities to the Department of Homeland Security and other Federal agencies
- Relay disconnects between local, regional, and national protection activities
- Communicate requests for Federal training and exercises



Your PSA Can Also...

- Give guidance on established practices
- Provide local communities with access to updated Department of Homeland Security capabilities, including:
 - New tools and technologies
 - Best practices for protection and mitigation strategies
 - Expertise and experience within the Department of Homeland Security and other agencies
 - Expertise and experience from other PSAs based in communities with similar concerns
- Keep communities informed of national policy context and initiatives
- Provide support to officials responsible for special events planning



PSA Activity To Date Includes. . .

- Establishing relationships with 8,000+ stakeholders on the Federal, state, territorial, local, and tribal level and within the private sector (since 14 March 2005)
- Supporting risk reduction activities, including the facilitation of Site Assistance Visits, the Buffer Zone Protection Program, as well as verification and technical assistance visits to CI/KR
- Attending numerous conferences and participating in large exercises and special events throughout the country



PSA Activity Also Includes. . .

- Providing real-time situational awareness to the Department of Homeland Security/RMD leadership on incidents or areas of concern
- Supporting the response, recovery, and reconstitution efforts of those states affected by Hurricanes Katrina and Rita by:
 - Working with Principal Federal Officials and Federal Coordinating Officers in states' Joint Field Offices
 - Supporting representatives tasked to coordinate Emergency Support Functions of the National Response Plan
 - Helping to coordinate Federal, state, and local law enforcement efforts regarding the protection of CI/KR
 - Performing site visits for general damage and security assessments in coordination with RMD deployed teams
 - Providing advice on protective measures



How Can You Help?

- Engage with Protective Security Advisors to facilitate protective actions and establish priorities and the need for information
- Assist in efforts to identify, assess, and secure CI/KR in your community
- Communicate local critical infrastructure protection-related concerns
 - Business and economic ramifications of actions
 - Issues unique to the community



Contact Information

-
- **1001 SW 5th Ave, Suite 1020 Portland, OR**
- **503-250-2815**

West Coast Terminals			
Record of Meeting or Inspection by Regulatory / Environmental Agency			
Date of Meeting	February 2, 2006	Agency	United States Coast Guard - 154 (Emergency Response) and Security Inspection
Inspector(s) Name	MST2 Gaudren and Nathan Hatfield		Telephone No. 503-823-7383
District/Terminal	West Coast Terminals		
Area/Station/Location	Portland Terminal		
Nature of Inspection: (Identify files, plans, PTO's, facilities, equipment, etc. inspected) List any documents inspected. List documents surrendered. List any samples taken. The United States Coast Guard conducted their inspection of our security systems, knowledge of our facility security plans, and inspection of our emergency response and equipment inspection records. Vito Debellis, Tom Lyons, Al Cantu, Gary Lefebvre, and Carrie Wildin represented COP. List any Discrepancies Noted, Requests, or Suggestions made by Inspector(s): None made. The only item noted was fixed on the spot and does not require additional follow-up: "Regulation 33CFR105.245- Completely fill out all blanks on DOS with initials." List any Action To Be Taken, Who is responsible for the action and completion due date: Vito will amend the DOS example kept at dock to include initials and N/As where applicable by the end of the day 2/2/06.			
Citation or NOV Issued?	Yes or No	No	To Whom: N/A
(Attach copy)	Expected?	Yes or No	No
Reason for Issue:			
Form Completed By: Carrie Wildin		Title: Terminal Supervisor	

Distribute to: Rich Hartig, Shawn Gilfillan, Gary Lefebvre (Lubes Supervisor)
Bary Duffin, Bill Collins as appropriate



Facility Examination Report

Facility Name <u>Conoco Phillips</u>		Facility ID Number (FIN) <u>POX 20058</u>	
Type of Inspection:	<u>Bulk Liquid</u>	Bulk Solid	Liquefied Gas
Type of Facility: <u>151</u>		<u>Waterfront Facility</u>	Mobile Facility
PS Case Number		Total Number of deficiencies found: <u>1</u>	Date by which all identified deficiencies must be corrected:

Regulation	Nature of Deficiency	Cleared (CG use only)
1) <u>33CFR 105.245</u>	<u>NOTE</u> <u>Completely Fill out ALL BLANKS ON</u> <u>DOS WITH INITIALS.</u>	<input checked="" type="checkbox"/> <u>Corrected</u> <u>on the</u> <u>spot</u>
2)		<input type="checkbox"/>
3)		<input type="checkbox"/>
4)		<input type="checkbox"/>
5)		<input type="checkbox"/>

Your signature below indicates you have received a copy of this examination report and you understand the deficiencies identified on this page and any additional pages that may be attached. You also acknowledge you have thirty days from the date of this examination to either correct the deficiencies identified, request an extension or submit a request for alternative compliance, as described on the reverse side of this form. Deficiencies are considered corrected once you have submitted proof of the corrections to the Captain of the Port and they are approved.

Facility Examiner (Please Print) <u>MST2 GAUDREN</u>	Signature 	Date of Inspection <u>02 FEB 06</u>
Facility Representative (Please Print) <u>Carrie A. Wildin</u>	Signature 	Title <u>Terminal Supervisor</u>



Facility Examination Report

Facility Name <u>CONOCO PHILLIPS</u>		Facility ID Number (FIN) <u>PDX 20058</u>	
Type of Inspection:	<u>Bulk Liquid</u>	Bulk Solid	Liquefied Gas
Type of Facility:	<u>Waterfront Facility</u>	Mobile Facility	Facility of Particular Hazard
PS Case Number <u>154 INSPECTION</u>	Total Number of deficiencies found: <u>0</u>	Date by which all identified deficiencies must be corrected: <u>N/A</u>	

Regulation	Nature of Deficiency	Cleared (CG use only)
1) _____	_____	<input type="checkbox"/>
2) _____	_____	<input type="checkbox"/>
3) _____	_____	<input type="checkbox"/>
4) _____	_____	<input type="checkbox"/>
5) _____	_____	<input type="checkbox"/>

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Facility Examiner (Please Print) <u>NATHAN HATTILO</u>	Signature <u>[Signature]</u>	Date of Inspection <u>01-11-06</u>
Facility Representative (Please Print) <u>Terminal Supervisor</u>	Signature <u>Carrie A. Wilde</u>	Title

Carrie A. Wilde

Page 1 of ____

Requirements and instructions for correcting deficiencies are on the back of this form.

West Coast Terminals			
Record of Meeting or Inspection by Regulatory / Environmental Agency			
Date of Meeting	February 1, 2006	Agency	City of Portland Bureau of Environmental Services
Inspector(s) Name	Aaron Wieting		Telephone No. 503-823-7383
District/Terminal	West Coast Terminals		
Area/Station/Location	Portland Terminal		
Nature of Inspection: (Identify files, plans, PTO's, facilities, equipment, etc. inspected) List any documents inspected. List documents surrendered. List any samples taken.			
The City conducted their annual inspection of the Portland Terminal storm water system.			
Representing the terminal were Bill Collins, Vito DeBellis, Tom Lyons and Carrie Wildin.			
List any Discrepancies Noted, Requests, or Suggestions made by Inspector(s): None made.			
No exceptions or areas of concern were identified.			
List any Action To Be Taken, Who is responsible for the action and completion due date:			
N/A			
Citation or NOV Issued? (Attach copy)	Yes or No	No	To Whom: N/A
Expected?	Yes or No	No	
Reason for Issue:			
Form Completed By: Carrie Wildin		Title: Terminal Supervisor	

Distribute to: Rich Harig, Shawn Gilfillan, Gary Lefebvre (Lubes Supervisor)
Bary Duffin, Bill Collins as appropriate



CITY OF PORTLAND ENVIRONMENTAL SERVICES



Water Pollution Control Laboratory
6543 N. Burlington Ave., Portland, Oregon 97203-5452
(503) 823-5600

www.portlandonline.com/bes

March 1, 2006

Carrie Wildin
Conoco Phillips
5528 NW Doane Ave
Portland, Oregon 97210

Re: Annual Stormwater Compliance Inspection, February 1, 2006

Dear Ms. Wildin:

On February 1, 2006, City of Portland staff inspected your facility, located at 5528 NW Doane Ave. in Portland, Oregon, for compliance with conditions contained in its NPDES 1200-Z Storm Water Permit. Overall, the results of the inspection were satisfactory; and there were no noted deficiencies with respect to permit compliance observed during the inspection.

It was a pleasure to meet you and the City appreciates your assistance during the inspection. The City also appreciates your efforts in reducing stormwater pollution from your facility. If you have any questions regarding this letter, please feel free to contact me at 503.823.7383. Thank you.

Sincerely,

Aaron B. Wieting, R.G., C.H.M.M.
Environmental Technician
Industrial Stormwater Program

West Coast Terminals			
Record of Meeting or Inspection by Regulatory / Environmental Agency			
Date of Meeting	1/5/06	Agency	Portland Fire Department
Inspector(s) Name	Jerry Alvarez	Telephone No.	503-823-3934
District/Terminal	West Coast Terminals		
Area/Station/Location	Portland Terminal		
Nature of Inspection: (Identify files, plans, PTO's, facilities, equipment, etc. inspected)			
List any documents inspected. List documents surrendered. List any samples taken.			
Follow up Inspection for sugesstions made during the first inspection on 9/30/05 .			
List any Discrepancies Noted, Requests, or Suggestions made by Inspector(s):			
No new sugesstions made. He was satisfied with all actions taken.			
List any Action To Be Taken, Who is responsible for the action and completion due date:			
Citation or NOV Issued? Yes or No	No	To Whom:	N/A
(Attach copy) Expected? Yes or No	No		
Reason for Issue:			
Form Completed By:		Vito DeBellis	
Title:		Coordinator of Operations	

Distribute to: John Barrett, Rich Hartig, Jim Stevenson, Vance Webb, Shawn Gilfillan, Larry Silva, Mary Jenkins, Bary Duffin, Bill Collins, others as appropriate

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Rev: 10-27-98

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Yellowstone District

Record of Meeting or Inspection by Regulatory / Environmental Agency

Date of Meeting	February 27, 2007	Agency	United States Coast Guard Annual Inspection 154 (Emergency Response) and 105 (Security Inspection)
Inspector(s) Name	MST Joseph Graun and MST2 Joshua Scruggs - joseph.l.graun@uscg.mil	Telephone No.	503-240-9333
District/Terminal	Yellowstone District		
Area/Station/Location	Portland Terminal		
Nature of Inspection: (Identify files, plans, PTO's, facilities, equipment, etc. inspected)			
List any documents inspected. List documents surrendered. List any samples taken.			
The United States Coast Guard conducted their inspection of our security systems, facility security plans, and inspection of our emergency response and equipment inspection records.			
Vito Debellis, Tom Lyons, Gary Lefebvre, and Carrie Wildin represented COP.			
List any Discrepancies Noted, Requests, or Suggestions made by Inspector(s):			
The only item formally documented reads as follows:			
<p>"Submit an updated Letter of Intent to Operate to reflect company name changes."</p> <p>Action: A new section will be added to the USCG Operations manual to include all past letters of intent to operate and a current letter of Intent for ConocoPhillips will be sent by March, 1 2007 by certified mail. - Assigned to - Jane Keafer and Carrie Wildin --- Completed February 27, 2007</p>			
List any Action To Be Taken, Who is responsible for the action and completion due date:			
Other action items not formally documented on the USCG facility examination report:			
1) Verbaige regarding the requirement to fill out a DOS for "all regulated vessels" should be added to the Marsec Level 1, 2 and 3 tabs, plus edited on page 16 under the security requirements tab to include all regulated vessels (not just the ones carrying dangerous cargo). - Jen Nedens, March 30, 2007			
2) The Quarterly Security Drill documentation sheet needs to include: a list of participants and a lessons learned section. MST2 Scruggs will email C. Wildin an example and she will forward to Al Cantu. - Amend corporate form?? - Al Cantu, March 30, 2007			
3) Reminder: An annual exercise cannot double count as a quarterly security drill.			
4) Reminder: Note NRC confirmation number on drill and exercise documentation.			
5) Add MAWP and Burst Pressure to all hose testing worksheets going forward. - Tom Lyons, March 30, 2007			
6) MST Graun was having difficulty finding his way through the Emergency Response Plan and he requested that Jen give him a call at her convenience. - Jen Nedens, March 15, 2007			
7) Add line item to the Declaration of Security, "Are there any detainees aboard?" - Change Corporate form? - Al Cantu, March 30, 2007			
8) Reminder: All DOS must be retained for an additional 90 days after effective date.			
Citation or NOV Issued? Deficiency Formally Identified as Described Above (Copy Attached) Expected?		Yes No	
Reason for Issue:		See above	
Form Completed By:		Carrie Wildin	
Title:		Terminal Supervisor	

Distribute to: Scott Spicher, Gary Lefebvre (Lubes Supervisor), Al Cantu, Jennifer Nedens, Rob Yarbrough, Vito Debellis, Tom Lyons, Jane Keafer

COPPOR00001856



Facility Examination Report

Facility Name <u>Conoco Phillips</u>		Facility ID Number (FIN) <u>PDX 20058</u>	
Type of Inspection:	<u>Bulk Liquid</u>	Bulk Solid	Liquefied Gas
Type of Facility:	<u>Waterfront Facility</u>	Mobile Facility	Facility of Particular Hazard
PS Case Number	Total Number of deficiencies found: <u>>1</u>	Date by which all identified deficiencies must be corrected: <u>15 MAR 07</u>	

Regulation	Nature of Deficiency	Cleared (CG use only)
1) <u>33 CFR 154.110 (c)</u>	<u>Submit an updated letter of intent to reflect company changes.</u>	<input type="checkbox"/>
2) _____	_____	<input type="checkbox"/>
3) _____	<u>U.S.</u>	<input type="checkbox"/>
4) _____	<u>27 FEB 07</u>	<input type="checkbox"/>
5) _____	_____	<input type="checkbox"/>

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Facility Examiner (Please Print) <u>MTZ Joshua Searns</u>	Signature <u>[Signature]</u>	Date of Inspection <u>27 FEB 07</u>
Facility Representative (Please Print) <u>Carrie A. Wilder</u>	Signature <u>[Signature]</u>	Title <u>Terminal Supervisor</u>



Facility Examination Report

Facility Name <u>Congo Phillips</u>		Facility ID Number (FIN) <u>PDX 20058</u>	
Type of Inspection:	<u>Bulk Liquid</u>	Bulk Solid	Liquefied Gas
Type of Facility:	<u>Waterfront Facility</u>	Mobile Facility	Facility of Particular Hazard
PS Case Number	Total Number of deficiencies found:	Date by which all identified deficiencies must be corrected:	

Regulation	Nature of Deficiency	Cleared (CG use only)
1) <u>N/A</u>	<u>No deficiencies noted. Approved annual inspection</u>	<input type="checkbox"/>
2) _____	_____	<input type="checkbox"/>
3) _____	_____	<input type="checkbox"/>
4) _____	_____	<input type="checkbox"/>
5) _____	_____	<input type="checkbox"/>

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Facility Examiner (Please Print) <u>MTZ Joshua Searles</u>	Signature <u>[Signature]</u>	Date of Inspection <u>27 FEB 07</u>
Facility Representative (Please Print) <u>Chase Wildin</u>	Signature <u>[Signature]</u>	Title <u>Terminal Supervisor</u>



ConocoPhillips Company
5528 N.W. Doane Avenue
Portland, OR 97210

February 27, 2007

US Coast Guard
Marine Safety Office
Joseph Lee Graun, MST
6767 North Basin Ave
Portland, OR 97217

RE: Letter of Intent to Operate

Dear MST Graun:

The ConocoPhillips Portland Terminal submits this letter of intent to operate a dock facility for the transfer of bulk petroleum products to and from various marine vessels. This letter will be added to the Marine Terminal Operations Manual revision submitted January 31, 2007. This letter is intended to reflect Phillips (2001-2002) and ConocoPhillips (2003 to present) intent to operate post September 12, 1997.

The ConocoPhillips Portland Terminal is Located in the City of Portland within 45° 34' 20" latitude, 122° 44' 8" longitude. The Terminal is situated on the west bank of the Willamette River, approximately two miles south of the St. Johns' Bridge.

The operation and ownership information are as follows:

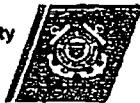
Terminal:
ConocoPhillips
5528 N W Doane Ave
Portland, OR 97210
503.248.1530

Owner:
ConocoPhillips
6317 E Sharp Ave
Spokane, WA 99212
509.536.8412

Please contact the undersigned at 503.248.1538 if you have any questions.

Sincerely,

Carrie Wildin
Terminal Supervisor



Facility Examination Report

Facility Name <u>Canoco Phillips</u>		Facility ID Number (FIN) <u>PDX20058</u>	
Type of Inspection:	<u>Bulk Liquid</u>	Bulk Solid	Liquefied Gas
Type of Facility:	<u>Waterfront Facility</u>	Mobile Facility	Facility of Particular Hazard
PS Case Number <u>2878866</u>	Total Number of deficiencies found: <u>01</u>	Date by which all identified deficiencies must be corrected: <u>15 MAR 07</u>	

Regulation	Nature of Deficiency	Cleared (CG use only)
1) <u>33 CFR 154.110 (c)</u>	<u>Submit an updated Letter of Intent to reflect company changes.</u>	<input checked="" type="checkbox"/> <u>9th</u> <u>13 MAR 07</u>
2) _____	_____	<input type="checkbox"/>
3) _____	_____	<input type="checkbox"/>
4) _____	_____	<input type="checkbox"/>
5) _____	_____	<input type="checkbox"/>

Your signature below indicates you have received a copy of this examination report and you understand the deficiencies identified on this page and any additional pages that may be attached. You also acknowledge you have thirty days from the date of this examination to either correct the deficiencies identified, request an extension or submit a request for alternative compliance, as described on the reverse side of this form. Deficiencies are considered corrected once you have submitted proof of the corrections to the Captain of the Port and they are approved.

Facility Examiner (Please Print) <u>MST2 Joshua Scraggs</u>	Signature <u>[Signature]</u>	Date of Inspection <u>27 FEB 07</u>
Facility Representative (Please Print) <u>Carrie A. Wildin</u>	Signature <u>[Signature]</u>	Title <u>Terminal Supervisor</u>

7. AGENCY VISITS - 2005

West Coast Terminals Record of Meeting or Inspection by Regulatory / Environmental Agency			
Date of Meeting	Sept.30, 2005	Agency	Portland Fire Department
Inspector(s) Name	Jerry Alvarez, Deputy Fire Marshall	Telephone No.	503-823-3814
District/Terminal	West Coast Terminals		
Area/Station/Location	Portland Terminal		
Nature of Inspection: (Identify files, plans, PTO's, facilities, equipment, etc. inspected) List any documents inspected. List documents surrendered. List any samples taken.			
Conducted 4 hour inspection of the terminal including full tour of tank farms, marine dock and lube operations. Examined fire and foam system testing and inspection records. Made copies of fire inspection records. Present for the inspection were terminal personnel, lube personnel and NW H&S staff.			
List any Discrepancies Noted, Requests, or Suggestions made by Inspector(s):			
Requested the following: Label ESD switches on rail, lube and black oil truck racks, label FDC on lube warehouse; label ESD for terminal boilers, assure collections of more than 3 portable fuel storage containers (e.g. 5 gallon gas cans) are stored in fire proof cabinets.			
List any Action To Be Taken, Who is responsible for the action and completion due date:			
A formal report from the inspector is expected on Monday, October 3. All items will be the responsibility of John Sherman and will be closed by October 31.			
There were no violations of the fire code.			
Citation or NOV Issued? Yes or No		No	To Whom: N/A
(Attach copy) Expected? Yes or No		No	
Reason for Issue:			
Form Completed By:		John Sherman	Title: Terminal Supervisor

Distribute to: Karen Kennedy, Rich Hartig, Jim Stevenson, Vance Webb, Shawn Gilfillan, Larry Silva, Mary Jenkins, Bary Duffin, Bill Collins as appropriate

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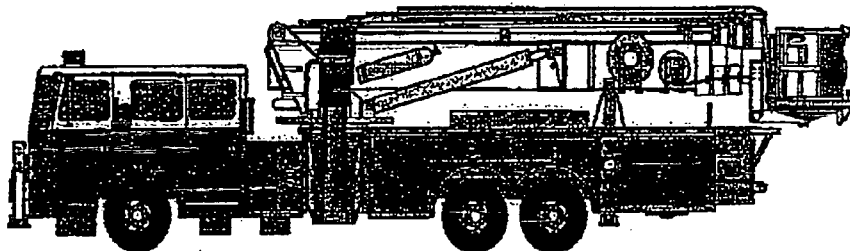
Rev: 10-27-98

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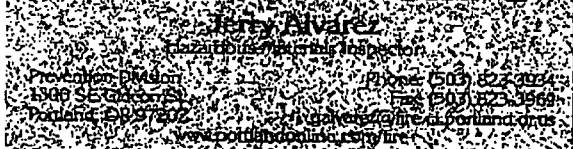
CITY OF
PORTLAND, OREGON
FIRE PREVENTION DIVISION

Eric Stea Fire Commissioner
John Klum, Fire Marshal
1300 S. E. Gidcon St.
Portland, Oregon 97202-2419
(503) 823-3955
FAX (503) 823-3925



DATE: 10/3/05
TO: John Sherman / Gary
FIRM: Quoco Phillips
FAX #: 503-248-1522 / 1599

~~~~~

FROM:   
FAX # (503) 823-3925

THE TOTAL NUMBER OF PAGES IN THIS FAX ARE: 11

If you do not receive all the pages, please call (503) 823-3934

~~~~~  
COMMENTS:



CITY OF PORTLAND
BUREAU OF FIRE, RESCUE AND EMERGENCY SERVICES
FIRE PREVENTION DIVISION
 1300 SE GIDEON STREET
 PORTLAND, OREGON 97202-2419
 PHONE (503) 823-3700 FAX (503) 823-3969 BILLING (503) 823-3777



FIRE INSPECTION REPORT

Facility #: 45408
 Building Name: DOCK WAREHOUSE
 Business Name: CONOCO PHILLIPS
 Business Address: 5528 NW DOANE AV

EACH VIOLATION BELOW MUST BE CORRECTED IMMEDIATELY. A \$10.00 FINE WILL BE ASSESSED FOR EACH COMMON VIOLATION FOUND DURING THE INITIAL

Type	Date	Viol Code	Description	Abate Date	Comments
R	09/30/2005	(1) S07	PROVIDE APPENDIX III-C TEST AS FOLLOWS: STANDPIPE - EVERY FIVE YEARS. HYDRANTS - EVERY FIVE YEARS. SPRINKLERS - EVERY FIVE YEARS		OR PROVIDE DOCUMENTATION THAT TEST HAS BEEN PERFORMED IN LAST FIVE YEARS

TOM

A Reinspection will be made on or after 11/09/2005 to. If you fail the first reinspection you will be assessed a fine of \$100 plus \$25 per violation. If uncorrected violations remain at the second reinspection, you will be assessed a fine of \$200 plus \$25 per violation. If violations remain at the third and subsequent reinspections you will be assessed a fine of \$400 plus \$25 per violation and your case will be referred to the Code Hearings Officer. Each Building with unabated hazards is considered an inspection.

Mailed to CONOCO PHILLIPS / (503) 248-1538

BUS. OWNER/AGENT NAME & PHONE

by ALVAREZ, GERALD / C-TEAM
 FIRE INSPECTOR



CITY OF PORTLAND
BUREAU OF FIRE, RESCUE AND EMERGENCY SERVICES
FIRE PREVENTION DIVISION
 1300 SE GIDEON STREET
 PORTLAND, OREGON 97202-2419
 PHONE (503) 823-3700 FAX (503) 823-3989 BILLING (503) 823-3777



FIRE INSPECTION REPORT

Facility #: 45407
 Building Name: FUELING DOCK
 Business Name: CONOCO PHILLIPS
 Business Address: 5528 NW DOANE AV

EACH VIOLATION BELOW MUST BE CORRECTED IMMEDIATELY. A \$10.00 FINE WILL BE ASSESSED FOR EACH COMMON VIOLATION* FOUND DURING THE INITIAL

Type	Date	Viol Code	Description	Abate Date	Comments
R	09/30/2005	(1) A99	FIRE ALARM SYSTEMS "OTHER" CODE		SPRINKLER SYSTEM FOR DOCK SHALL BE MONITERED AND BE ADDRESSABLE TO MAIN FIRE ALARM PANEL IN THIS FACILITY
		(2) S07	PROVIDE APPENDIX III-C TEST AS FOLLOWS: STANDPIPE - EVERY FIVE YEARS. HYDRANTS - EVERY FIVE YEARS. SPRINKLERS - EVERY FIVE YEARS		OR PROVIDE DOCUMENTATION THAT TEST HAS BEEN PERFORMED IN LAST FIVE YEARS

1) BY JUNE 06

2) TM

A Reinspection will be made on or after 11/09/2005 to determine compliance. If uncorrected violations remain at the first reinspection you will be assessed a fine of \$100 plus \$25 per violation. If uncorrected violations remain at the second reinspection, you will be assessed a fine of \$200 plus \$25 per violation. If violations remain at the third and subsequent reinspections you will be assessed a fine of \$400 plus \$25 per violation and your case will be referred to the Code Hearings Officer. Each Building with unabated hazards is considered an inspection.

Mailed to CONOCO PHILLIPS / (503) 248-1538
 BUS. OWNER/AGENT NAME & PHONE

by ALVAREZ, GERALD / C-TEAM
 FIRE INSPECTOR



CITY OF PORTLAND
BUREAU OF FIRE, RESCUE AND EMERGENCY SERVICES
FIRE PREVENTION DIVISION
 1300 SE GIDEON STREET
 PORTLAND, OREGON 97202-2419
 PHONE (503) 823-3700 FAX (503) 823-3969 BILLING (503) 823-3777



FIRE INSPECTION REPORT

Facility #: 9023
 Building Name: MAIN OFFICE AND WAREHOUSE
 Business Name: CONOCO PHILLIPS
 Business Address: 5528 NW DOANE AV

EACH VIOLATION BELOW MUST BE CORRECTED IMMEDIATELY. A \$10.00 FINE WILL BE ASSESSED FOR EACH COMMON VIOLATION* FOUND DURING THE INITIAL

Type	Date	Viol Code	Description	Abate Date	Comments
R	09/30/2005	(1) A99	FIRE ALARM SYSTEMS "OTHER" CODE		FIXED SYSTEM IN COMPUTER ROOM SHALL BE MONITERED BY MAIN FIRE ALARM PANEL, PROVIDE APPROVED INSTALLATION BY CERTIFIED ALARM INSTALLER

*Abated by Aaron Salas
 & Jeff Fournier
 11-01-05*

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FIRE INSPECTION REPORT

Facility #: 45400
 Building Name: BLACK OIL RACK
 Business Name: CONOCO PHILLIPS
 Business Address: 5528 NW DOANE AV

EACH VIOLATION BELOW MUST BE CORRECTED IMMEDIATELY. A \$1000 FINE WILL BE ASSESSED FOR EACH COMMON VIOLATION* FOUND DURING THE INITIAL

Type	Date	Viol Code	Description	Abate Date	Comments
R	09/30/2005	(1) N99	SIGNAGE "OTHER" CODE		PROVIDE PLACARDS OR SIGNAGE FOR ON/OFF SWITCHES, LOCATED ON TOP SIDE OF LOADING RACK

Tom / VITO -
B/O rack
like rack
1 rail rack -

A Reinspection will be made on or after 11/09/2005 to determine compliance. If uncorrected violations remain at the first reinspection you will be assessed a fine of \$100 plus \$25 per violation. If uncorrected violations remain at the second reinspection, you will be assessed a fine of \$200 plus \$25 per violation. If violations remain at the third and subsequent reinspections you will be assessed a fine of \$400 plus \$25 per violation and your case will be referred to the Code Hearing Officer. Each Building with unabated hazards is considered an inspection.

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FIRE INSPECTOR



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FIRE INSPECTION REPORT

Facility #: 9108
 Building Name: LUBE LOADING RACK
 Business Name: CONOCO PHILLIPS
 Business Address: 5528 NW DOANE AV

EACH VIOLATION BELOW MUST BE CORRECTED IMMEDIATELY. A \$10.00 FINE WILL BE ASSESSED FOR EACH COMMON VIOLATION* FOUND DURING THE INITIAL

Type	Date	Viol Code	Description	Abate Date	Comments
R	09/30/2005	(1) N99	SIGNAGE "OTHER" CODE		PROVIDE PLACARDS OR SIGNAGE FOR ON/OFF SWITCHES, LOCATED ON TOP SIDE OF LOADING RACK

A Reinspection will be made on or after 11/03/2005 to determine compliance. If uncorrected violations remain at the first reinspection you will be assessed a fine of \$100 plus \$25 per violation. If uncorrected violations remain at the second reinspection, you will be assessed a fine of \$200 plus \$25 per violation. If violations remain at the third and subsequent reinspections you will be assessed a fine of \$400 plus \$25 per violation and your case will be referred to the Code Hearings Officer. Each Building with unabated hazards is considered an inspection.

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FIRE INSPECTION REPORT

Facility #: 9095

Building Name: ASPHALT SHED

LUBE OIL ANNEX CANOPY

Business Name: CONOCO PHILLIPS

Business Address: 5528 NW DOANE AV

EACH VIOLATION BELOW MUST BE CORRECTED IMMEDIATELY. A \$1000 FINE WILL BE ASSESSED FOR EACH COMMON VIOLATION* FOUND DURING THE INITIAL

Type	Date	Viol Code	Description	Abate Date	Comments
R	09/30/2005	(1) S12	PROVIDE SIGNAGE TO F.D.C. TO IDENTIFY PROPERTY LOCATION SERVED AND/OR SPRINKLER TYPE.	closed	IN FRONT OF BLDG. ABOVE CONNECTION / SIGNAGE SHALL PAINTED RED
		(2) A99	FIRE ALARM SYSTEMS "OTHER" CODE		PROVIDE MONITORING OF SPRINKLER SYSTEM, SPRINKLER SYSTEM SHALL BE LINKED TO MAIN FIRE PANEL.

① NOW

② JUNE 06.

A Reinspection will be made on or after 11/09/2005 to determine compliance. If uncorrected violations remain at the first reinspection you will be assessed a fine of \$100 plus \$25 per violation. If uncorrected violations remain at the second reinspection, you will be assessed a fine of \$200 plus \$25 per violation. If violations remain at the third and subsequent reinspection you will be assessed a fine of \$400 plus \$25 per violation and your case will be referred to the Code Hearings Officer. Each Building with unabated hazards is considered an inspection.

Mailed
to

CONOCO PHILLIPS / (503) 248-1538

BUS. OWNER/AGENT NAME & PHONE

by

ALVAREZ, GERALD / C-TEAM

FIRE INSPECTOR



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PHONE (503) 823-3700 FAX (503) 823-3869 BILLING (503) 823-3777



FIRE INSPECTION REPORT

Facility #: 37162
Building Name: CANOPY
Business Name: CONOCO PHILLIPS
Business Address: 5528 NW DOANE AV

EACH VIOLATION BELOW MUST BE CORRECTED IMMEDIATELY. A \$10.00 FINE WILL BE ASSESSED FOR EACH COMMON VIOLATION* FOUND DURING THE INITIAL

Type	Date	Viol Code	Description	Abate Date	Comments
R	09/30/2005				NO HAZARDS NOTED ON THIS DATE.

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BUS. OWNER/AGENT NAME & PHONE

by ALVAREZ, GERALD / C-TEAM
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FIRE INSPECTION REPORT

Facility #: 9071
Building Name: MAINTENANCE SHOP
Business Name: CONOCO PHILLIPS
Business Address: 5528 NW DOANE AV

EACH VIOLATION BELOW MUST BE CORRECTED IMMEDIATELY. A \$10.00 FINE WILL BE ASSESSED FOR EACH COMMON VIOLATION* FOUND DURING THE INITIAL

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FIRE INSPECTION REPORT

Facility #: 37163
Building Name: FUEL LOADING
Business Name: CONOCO PHILLIPS
Business Address: 5528 NW DOANE AV

EACH VIOLATION BELOW MUST BE CORRECTED IMMEDIATELY. A \$10.00 FINE WILL BE ASSESSED FOR EACH COMMON VIOLATION* FOUND DURING THE INITIAL

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BUS. OWNER/AGENT NAME & PHONE

by ALVAREZ, GERALD / C-TEAM
FIRE INSPECTOR

West Coast Terminals Record of Meeting or Inspection by Regulatory / Environmental Agency			
Date of Meeting	Sept.30, 2005	Agency	Portland Fire Department
Inspector(s) Name	Jerry Alvarez, Deputy Fire Marshall		Telephone No. 503-823-3814
District/Terminal	West Coast Terminals		
Area/Station/Location	Portland Terminal		
Nature of Inspection: (Identify files, plans, PTO's, facilities, equipment, etc. inspected) List any documents inspected. List documents surrendered. List any samples taken.			
Conducted 4 hour inspection of the terminal including full tour of tank farms, marine dock and lube operations. Examined fire and foam system testing and inspection records. Made copies of fire inspection records. Present for the inspection were terminal personnel, lube personnel and NW H&S staff.			
List any Discrepancies Noted, Requests, or Suggestions made by Inspector(s):			
Requested the following: Label ESD switches on rail, lube and black oil truck racks, label FDC on lube warehouse; label ESD for terminal boilers, assure collections of more than 3 portable fuel storage containers (e.g. 5 gallon gas cans) are stored in fire proof cabinets			
List any Action To Be Taken, Who is responsible for the action and completion due date:			
A formal report from the inspector is expected on Monday, October 3. All items will be the responsibility of John Sherman and will be closed by October 31.			
There were no violations of the fire code.			
Citation or NOV Issued? Yes or No		No	To Whom: N/A
(Attach copy) Expected? Yes or No		No	
Reason for Issue:			
Form Completed By:		John Sherman	Title: Terminal Supervisor

Distribute to: Karen Kennedy, Rich Hartig, Jim Stevenson, Vance Webb, Shawn Gilfillan, Larry Silva, Mary Jenkins, Bary Duffin, Bill Collins as appropriate

Wp_docinsplog

Rev: 10-27-98

COPPOR00001874

Sherman, John:

From: Sherman, John:
Sent: Sunday, October 02, 2005 10:48 AM
To: GRP:SITE Portland Terminal
Cc: Lefebvre, Gary:
Subject: FW: Portland Fire inspection - 9-30-2005

All, Most of you are aware that the terminal had a fire inspection on Friday morning between 7 am and 11 am by Portland Fire and Rescue. We did very, very well and the inspector, Deputy Fire Marshall Jerry Alvarez, was impressed with the overall condition and repair of the facility. He made a few suggestions which are listed below. Good job!

-----Original Message-----

From: Sherman, John:
Sent: Friday, September 30, 2005 4:59 PM
To: Gilfillan, Shawn;; Jenkins, Mary;; Webb, Vance; Collins, Bill; Hartig, Rich; Silva, Larry; Stevenson, Jim
Cc: Lefebvre, Gary:
Subject: Portland Fire inspection - 9-30-2005



9 30 2005
Portland Fire Inspe

Portland had a 4 hour fire inspection on Friday, Sept 30. The Fire Bureau expects to issue a report on Monday, October 3. There will be several minor items that will require action. None is serious and no NOV will be issued.

- Requested we modify labeling on pump starts/stops on the black oil and lubes truck racks and the railcar rack to be clearer to responding fire personnel
- add labeling to an FDC on a warehouse
- add clearer labeling to the boiler ESD for emergency personnel use
- chain a 20# propane tank to a fixture to assure stability
- assure we don't have more than 3 portable fuel containers (gas cans) stored in the same spot unless it is a fireproof cabinet

Overall, the inspection went very well.

During the inspection it was called to our attention that the City of Portland will now require permits for major work on systems that are used for handling flammable materials. The City is requiring a permit for major tank repairs, tank decommissioning, major pipe repairs and pipe replacement. Emergency repairs will not require a permit. Verbal guidelines were provided for what is considered major or minor work. The permits will take 2 - 3 days to be issued. Inspections of the work requires 24 hour notice. The City is requiring welder certifications, pressure tests on lines following repair or new construction, x-rays, etc. Very little of the work at Portland over the last 5 years would have required a permit other than the repairs made to our tanks following an API inspections. It looks like the City is viewing this process both as a source of revenue and as a means of documenting their oversight of industry.

John Sherman
ConocoPhillips
office: 503-248-1538
fax: 503-248-1522

Sherman, John:

From: Sherman, John:
Sent: Sunday, October 09, 2005 4:11 PM
To: Lyons, Thomas:
Cc: Lefebvre, Gary:
Subject: fire inspection

Tom, When you get a chance, can you review the fire inspection report and see what you have in your files that shows we did some of what he put on the inspection report? Make a copy and we will formally respond to the inspection, including copies of the inspections he is requesting.

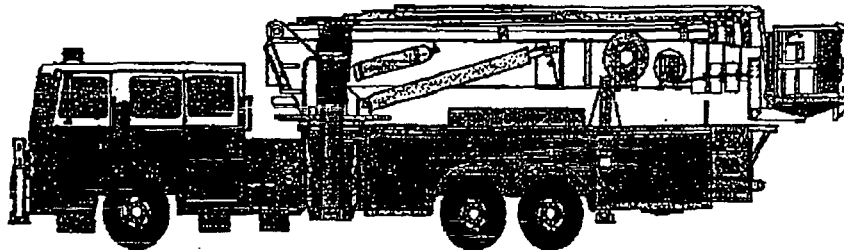
Thanks.

John Sherman
ConocoPhillips
office: 503-248-1538
fax: 503-248-1522




CITY OF
PORTLAND, OREGON
FIRE PREVENTION DIVISION

Eric Sten Fire Commissioner
John Klum, Fire Marshal
1300 S. E. Gideon St.
Portland, Oregon 97202-2419
(503)823-3955
FAX (503)823-3925



DATE: 10/3/05
TO: John Sherman / Gary
FIRM: Quoco Phillips
FAX #: 503-248-1522 / 1599

FROM: 
FAX # (503) 823-3925

THE TOTAL NUMBER OF PAGES IN THIS FAX ARE: 11

If you do not receive all the pages, please call (503) 823-3934

COMMENTS:



CITY OF PORTLAND
BUREAU OF FIRE, RESCUE AND EMERGENCY SERVICES
FIRE PREVENTION DIVISION
 1300 SE GIDEON STREET
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FIRE INSPECTION REPORT

Facility #: 45408
 Building Name: DOCK WAREHOUSE
 Business Name: CONOCO PHILLIPS
 Business Address: 5528 NW DOANE AV

EACH VIOLATION BELOW MUST BE CORRECTED IMMEDIATELY. A \$10.00 FINE WILL BE ASSESSED FOR EACH COMMON VIOLATION* FOUND DURING THE INITIAL

Type	Date	Viol Code	Description	Abate Date	Comments
R	09/30/2005	(1) S07	PROVIDE APPENDIX III-C TEST AS FOLLOWS: STANDPIPE - EVERY FIVE YEARS. HYDRANTS - EVERY FIVE YEARS. SPRINKLERS - EVERY FIVE YEARS		OR PROVIDE DOCUMENTATION THAT TEST HAS BEEN PERFORMED IN LAST FIVE YEARS

*Spins by .
 Next inspection cycle -
 Corrective actions -
 tie into main fire alarm
 panel - from reports.
 Letter of ~~substantive~~ before*

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Mailed to CONOCO PHILLIPS / (503) 248-1538

BUS. OWNER/AGENT NAME & PHONE

by ALVAREZ, GERALD / C-TEAM

FIRE INSPECTOR



CITY OF PORTLAND
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FIRE INSPECTION REPORT

Facility #: 45407
 Building Name: FUELING DOCK
 Business Name: CONOCO PHILLIPS
 Business Address: 5528 NW DOANE AV

EACH VIOLATION BELOW MUST BE CORRECTED IMMEDIATELY. A \$10.00 FINE WILL BE ASSESSED FOR EACH COMMON VIOLATION* FOUND DURING THE INITIAL

Type	Date	Viol Code	Description	Abate Date	Comments
R	09/30/2005	(1) A99	FIRE ALARM SYSTEMS "OTHER" CODE		SPRINKLER SYSTEM FOR DOCK SHALL BE MONITERED AND BE ADDRESSABLE TO MAIN FIRE ALARM PANEL IN THIS FACILITY
		(2) S07	PROVIDE APPENDIX III-C TEST AS FOLLOWS: STANDPIPE - EVERY FIVE YEARS. HYDRANTS - EVERY FIVE YEARS. SPRINKLERS - EVERY FIVE YEARS		OR PROVIDE DOCUMENTATION THAT TEST HAS BEEN PERFORMED IN LAST FIVE YEARS

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FIRE INSPECTION REPORT

Facility #: 9023
 Building Name: MAIN OFFICE AND WAREHOUSE
 Business Name: CONOCO PHILLIPS
 Business Address: 5528 NW DOANE AV

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FIRE INSPECTION REPORT

Facility #: 37163
Building Name: FUEL LOADING
Business Name: CONOCO PHILLIPS
Business Address: 5528 NW DOANE AV

EACH VIOLATION BELOW MUST BE CORRECTED IMMEDIATELY. A \$10.00 FINE WILL BE ASSESSED FOR EACH COMMON VIOLATION* FOUND DURING THE INITIAL

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FIRE INSPECTION REPORT

Facility #: 9071
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Business Name: CONOCO PHILLIPS
Business Address: 5528 NW DOANE AV

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FIRE INSPECTION REPORT

Facility #: 45400
 Building Name: BLACK OIL RACK
 Business Name: CONOCO PHILLIPS
 Business Address: 5528 NW DOANE AV

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Type	Date	Viol Code	Description	Abate Date	Comments
R	09/30/2005	(1) N99	SIGNAGE "OTHER" CODE		PROVIDE PLACARDS OR SIGNAGE FOR ON/OFF SWITCHES, LOCATED ON TOP SIDE OF LOADING RACK

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FIRE INSPECTION REPORT

Facility #: 9108
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 Business Name: CONOCO PHILLIPS
 Business Address: 5528 NW DOANE AV

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FIRE INSPECTION REPORT

Facility #: 37162
Building Name: CANOPY
Business Name: CONOCO PHILLIPS
Business Address: 5528 NW DOANE AV

EACH VIOLATION BELOW MUST BE CORRECTED IMMEDIATELY. A \$10.00 FINE WILL BE ASSESSED FOR EACH COMMON VIOLATION* FOUND DURING THE INITIAL

Type	Date	Viol Code	Description	Abate Date	Comments
R	09/30/2005				NO HAZARDS NOTED ON THIS DATE.

A Reinspection will be made on or after 11/09/2005 to determine compliance. If uncorrected violations remain at the first reinspection you will be assessed a fine of \$100 plus \$25 per violation. If uncorrected violations remain at the second reinspection, you will be assessed a fine of \$200 plus \$25 per violation. If violations remain at the third and subsequent reinspections you will be assessed a fine of \$400 plus \$25 per violation and your case will be referred to the Code Hearings Officer. Each Building with unabated hazards is considered an inspection.

Mailed to CONOCO PHILLIPS / (503) 248-1538
BUS. OWNER/AGENT NAME & PHONE

by ALVAREZ, GERALD / C-TEAM
FIRE INSPECTOR



CITY OF PORTLAND
BUREAU OF FIRE, RESCUE AND EMERGENCY SERVICES
FIRE PREVENTION DIVISION
 1300 SE GIDEON STREET
 PORTLAND, OREGON 97202-2418
 PHONE (503) 823-3700 FAX (503) 823-3969 BILLING (503) 823-3777



FIRE INSPECTION REPORT

Facility #: 9054
 Building Name: BOILER / CONTROL ROOM
 Business Name: CONOCO PHILLIPS
 Business Address: 5528 NW DOANE AV

EACH VIOLATION BELOW MUST BE CORRECTED IMMEDIATELY. A \$10.00 FINE WILL BE ASSESSED FOR EACH COMMON VIOLATION* FOUND DURING THE INITIAL

Type	Date	Viol Code	Description	Abate Date	Comments
R	09/30/2005	(1) N99	SIGNAGE "OTHER" CODE		PROVIDE PLACARDS OR SIGNAGE TO INDICATE LOCATION OF EMERGENCY SHUT OFF FOR BOILER IN CONTROL ROOM.
		(2) K23	PROVIDE PROTECTION TO PREVENT TIPPING OVER COMPRESSED GASES.		20 PD LPG / 5 GALLON W/C TANK IN BOILER ROOM

A Reinspection will be made on or after 11/09/2005 to determine compliance. If uncorrected violations remain at the first reinspection you will be assessed a fine of \$100 plus \$25 per violation. If uncorrected violations remain at the second reinspection, you will be assessed a fine of \$200 plus \$25 per violation. If violations remain at the third and subsequent reinspections you will be assessed a fine of \$400 plus \$25 per violation and your case will be referred to the Code Hearings Officer. Each Building with unabated hazards is considered an inspection.

Mailed to CONOCO PHILLIPS / (503) 248-1538
 BUS. OWNER/AGENT NAME & PHONE

by ALVAREZ, GERALD / C-TEAM
 FIRE INSPECTOR



CITY OF PORTLAND
BUREAU OF FIRE, RESCUE AND EMERGENCY SERVICES
FIRE PREVENTION DIVISION
 1300 SE GIDEON STREET
 PORTLAND, OREGON 97202-2419
 PHONE (503) 823-3700 FAX (503) 823-3969 BILLING (503) 823-3777



FIRE INSPECTION REPORT

Facility #: 9095
 Building Name: ASPHALT SHED
 Business Name: CONOCO PHILLIPS
 Business Address: 5528 NW DOANE AV

EACH VIOLATION BELOW MUST BE CORRECTED IMMEDIATELY. A \$10.00 FINE WILL BE ASSESSED FOR EACH COMMON VIOLATION* FOUND DURING THE INITIAL

Type	Date	Viol Code	Description	Abate Date	Comments
R	09/30/2005	(1) S12	PROVIDE SIGNAGE TO P.D.C. TO IDENTIFY PROPERTY LOCATION SERVED AND/OR SPRINKLER TYPE.		IN FRONT OF BLDG. ABOVE CONNECTION / SIGNAGE SHALL PAINTED RED
		(2) A99	FIRE ALARM SYSTEMS "OTHER" CODE		PROVIDE MONITORING OF SPRINKLER SYSTEM, SPRINKLER SYSTEM SHALL BE LINKED TO MAIN FIRE PANEL.

A Reinspection will be made on or after 11/09/2005 to determine compliance. If uncorrected violations remain at the first reinspection you will be assessed a fine of \$100 plus \$25 per violation. If uncorrected violations remain at the second reinspection, you will be assessed a fine of \$200 plus \$25 per violation. If violations remain at the third and subsequent reinspections you will be assessed a fine of \$400 plus \$25 per violation and your case will be referred to the Code Hearings Officer. Each Building with unabated hazards is considered an inspection.

Mailed to CONOCO PHILLIPS / (503) 248-1538
 BUS. OWNER/AGENT NAME & PHONE

by ALVAREZ, GERALD / C-TEAM
 FIRE INSPECTOR

1. Five-year test of Private Fire Hydrants
2. Five-year pressure test of dock lines
3. Ill-C Inspection of Lube Warehouse (12/27/01)
4. Fueling Dock – Sprinkler System is monitored and addressed to main fire panel
(Work done in 2004, documented on October's report)
5. Asphalt Warehouse – five year test documented on second page of 8/3/1 report

Fire Hydrants

CHECK SHEET FOR TEST OF PRIVATE FIRE HYDRANTS

City of Portland

Date: Aug. 6, 2001

REPORT TO: Tom
NAME OF BUILDING: TOSCO (UNION 76) REFINING CO.
ADDRESS OF BUILDING: TANK FARM (YARD)
LOCATION OF HYDRANT: YARD AREAS
MAKE OF HYDRANT: IOWA (EDDY) & MH ANNISTON

1. Are all the threads on fire hydrant American Nation fire hose connection standard screw threads? Yes X No
2. How many fire hydrants are there on this system? 5 1/4" X 2 1/2" X 2 1/2"
3. What are the sizes of the outlets on the hydrant? 2 1/2"
4. What were the sizes of the outlets that were flowed? 10 PSI
5. What was the pitot reading on each outlet flowed? 80 PSI
6. What was the static pressure? 65 PSI
7. What was the residual pressure? 418 GPM
8. What is the maximum fire flow of this hydrant? YES
9. Did the hydrant bleed properly after the hydrant was closed?
10. Access obstructed? Yes No X
11. Barrel broken? Yes No X
12. Base; leaks? Yes No X
13. Caps missing; size? Yes No X
14. Caps' poor spanner fit? Yes No X
15. Chatter? Yes No X
16. Dome missing? Yes No X
17. Faced wrong? Yes No X
18. Gate valve covered? Yes No X
19. Were the caps wire brushed and regrafited? Yes No X
20. Nipples loose? Yes No X
21. Off at gate? Yes No X
22. Opens hard? Yes No X
23. Will not open? Yes No X
24. Set properly? Yes No X
25. Stem broken? Yes No X
26. Stem leaking? Yes No X
27. Stem; poor spanner fit? Yes No X
28. Set too low? Yes No X
29. Were the caps wire brushed and regrafited? Yes No X
30. Explain any problems: NONE

Hydrant Out of Service?
If Yes, Fire Marshal's Office Notified?

Yes No X
Yes No X

Date: Aug. 6, 2001

Signature of certified personnel conducting test: Day Hub

Company Representing: HUSER SALES & SERVICE INC.
231 N TILLAMOOK ST.
PORTLAND OR 97227

COPPOR00001889

Fire lines under dock

(2)

Huser Sales & Service Inc.

231 N. Tillamook St.
Portland, OR 97227
Phone (503) 248-1048
Fax (503) 248-7077

The System was found:

Satisfactory X

Unsatisfactory _____

Inspection Date 10/16/01

CLASS 1 SYSTEM TEST FIVE (5) YEAR TEST REPORT

Bureau File No: _____

TMK: _____

Owner: TRC DISTRIBUTION WEST (UNION 76)

Owner Address: _____

Property Inspected: FUELING DOCK

Name of Licensed Individual Conducting Test: DOUGLAS HUBIN

Individual's License Number: 4051 License Expiration Date: _____

CIRCLE RESPONSES

- | | | | |
|--|------------|----|-----|
| 1. Check valves internally inspected and all parts operate properly, freely and are in good condition? | <u>Yes</u> | No | N/A |
| 2. Strainers, filters, restricted orifices and diaphragm chambers on dry-pipe valves passes internal inspection? | <u>Yes</u> | No | N/A |
| 3. All valves were operated and open and close freely? | <u>Yes</u> | No | N/A |
| 4. All inlet and outlet connections were capped and plugged? | <u>Yes</u> | No | N/A |
| 5. Inlet and outlet connections were easily visible and accessible? | <u>Yes</u> | No | N/A |
| 6. Last calibration date of test gauges and is documentation available? | <u>Yes</u> | No | N/A |

AIR TEST

7. Air pressure test maintained 25 psi with no loss of pressure? Yes No N/A
Explain if system did not satisfactorily complete air test.
TESTING WATER CANNON SUPPLY & SHOWER CURTAIN SUPPLY

HYDROSTATIC TEST

8. Head pressure recorded at lowest inlet connection? 50 PSI
9. Class 1 system hydrostatically test at what pressure? 200 PSI
10. Test conducted for minimum of ~~ONE HOUR~~ TWO HOURS Yes No N/A

11. Any leaks detected during hydrostatic test? Yes No N/A

Explain if system did not satisfactorily complete hydrostatic test.

GPM FLOW TEST

- | | | | | |
|--|----|---------------|--------|--------|
| 12. Test outlet nozzle orifice size used in the test? | 1" | <u>1-1/8"</u> | 1-1/4" | 1-3/8" |
| 13. Test outlet pressure record? | | 45 PSI | | |
| 14. Inlet pressure recorded at the lowest inlet connection? | | 85 PSI | | |
| 15. Friction loss during the test? | | 10 PSI | | |
| (Inlet pressure - (Head pressure + Test outlet pressure)) | | | | |
| 16. Did the system pass the flow test? | | <u>Yes</u> | No | N/A |
| Explain if system did not satisfactorily complete flow test. | | | | |

- | | | | |
|---|------------|-----------|-----|
| 17. System passed all segments of the Class 1 system test and a yellow decal was affixed to the inlet connection? | <u>Yes</u> | No | N/A |
| 18. System is inoperable and a temporary sign was placed on the inlet connection? | Yes | <u>No</u> | N/A |

REMARKS

AUXILIARY DRAIN SIGNS - 9 EACH

CONTROL VALVE SIGNS - 8 EACH

OWNER'S SECTION

I have been appraised of the test results and given a copy of the report to be kept on the property and will immediately correct all deficiencies noted from the test.

Name of Owner or Agent: TOM LYONS
(Print)

Insurance Company and Insurance Agent of the Property Owner:

Tom Lyons
Signature (Owner)

10/16/01
Date:

LICENSE INDIVIDUAL'S SECTION

I state that the information on this form is correct at the time and place of my inspections and that all equipment tested at this time was left in operational condition upon completion of this inspection except as noted above.

Name of Inspector: DOUGLAS HUBIN
(Print)

Insurance Company and Insurance Agent of Inspector or Company Conducting test:

D. Hubin
Signature (Licensed Individual Conducting Test)

10/16/01
Date:

3

CHECK SHEET FOR TEST OF FIRE EXTINGUISHING SYSTEMS AS REQUIRED IN U.F.C.

City of Portland, Oregon

Date: 12/27/01

REPORT TO: TOM

NAME OF BUILDING: TOSCO WAREHOUSE

ADDRESS OF BUILDING: 5528 NW DODGE
PORTLAND, OR 97207

TYPE OF SYSTEMS BEING TESTED:

☐ Dry Standpipe ☐ Wet Standpipe ☐ Dry Sprinkler System

☒ Wet Sprinkler System

☐ Combination

☒ Other ANTI-FREEZE

1. GENERAL

- a. How many stories is the building?
b. Is the building occupied?
c. Are all the systems in service at time of test?
d. Is the sprinkler system monitored by central station?
e. Are there tamper switches on all control valves?
f. What kind of fire protection systems are in this building?

2
☒ Yes ☐ No
☒ Yes ☐ No
☒ Yes ☐ No
☒ Yes ☐ No

☒ Totally Sprinklered
☐ Basement Sprinklers Only
☐ Wet Standpipe

☐ Partially Sprinklered
☐ Exitway Sprinklers
☐ Dry Standpipe

2. ALL SPRINKLER SYSTEM

- a. Was the Fire Department connection check valve cleaned and/on back flushed from check valve to FDC?
b. Are all fire department connections in satisfactory condition, couplings free, caps and plus in place?
c. What is the size of main drain?
d. What was residual pressure when main drain was completely open?
e. Was sprinkler system flushed from the control valve to remote end of sprinkler system:

☒ Yes ☐ No

☒ Yes ☐ No

2" 65 PSI

☒ Yes ☐ No

- f. Was alarm bell or motor gong checked and working by flowing water from inspector test? ☒ Yes ___ No
- g. Are all control valves open and in operating condition? ☒ Yes ___ No
- h. Was anti-freeze solution in anti-freeze systems tested and the system left in satisfactory condition? ___ Yes ___ No
- i. Is the sprinkler system, heads, piping, valves, hangers and gages in satisfactory condition? ☒ Yes ___ No

☒ Yes ___ No

☒ Yes ___ No

___ Yes ___ No

☒ Yes ___ No

+ 10°

REPLACED (2)

3. DRY SPRINKLER SYSTEMS

- a. What is the size of dry sprinkler valve? _____
- b. What is size of orifice on inspector test valve? _____
- c. What was the time for water to reach the inspectors test? _____
- d. Is dry valve in service and in good condition? ___ Yes ___ No

4. FIRE HOSES

- a. What was residual PSI at the top of riser with one hose line flowing? 65 PSI
- b. How many hose stations on this system? THH
- c. What are the fire hose sizes? 1 1/2"
- d. Are all the fire hoses, nozzles, valves and gaskets in good working Condition? ☒ Yes ___ No
- e. Do all hose valves and hoses have National Standard threads? ☒ Yes ___ No

ON SPRINKLER SYSTEM

5. DRY STANDPIPES

- a. How many dry standpipes are on this dock? _____
- b. What is the size of the dry standpipe? _____
- c. Were all outlet valves on the dry standpipe opened and closed to determine that they function property? ___ Yes ___ No
- d. Are all braces solid and secure? ___ Yes ___ No
- e. Was the dry standpipe hydrostatically tested at 150 PSI? ___ Yes ___ No
- Results of test: ___ Passed ___ Failed
- f. Was a flow of 500 GPM of water flowed through the standpipe to the roof? ___ Yes ___ No
- g. Were all standpipe drained, caps replaced, and restored to working Condition at end of test? ___ Yes ___ No
- h. Were gaskets replaced in FDC? ___ Yes ___ No

6. FIRE PUMPS (Run at least 10 minutes)

- a. What is the make, model, and the GPM Rating of the fire pump? _____
b. Did the fire pump come on automatically? _____ Yes _____ No
c. With the fire pump running at 100% of capacity, what was the
Residual pressure at the highest operational? _____

7. TANKS

- a. Are all gravity and pressure tanks in good working condition with
the automatic filling system operational? _____ Yes _____ No

CORRECTIONS THAT ARE REQUIRED

2" FIRE HOSE SUPPLY NEED TO
BE SECURED (BRACKETED TO WALL).
ALSO (1) SPRINKLER HEAD LOADING DOK WRONG WAY
UPRIGHT IN PENDANT POSITION.

CORRECTIONS MADE

(BACKFLUSHED SYSTEM, REPLACED (2)
GAUGES

Signature of certified personnel conducting test: _____

NAME OF COMPANY: _____

HUSER SALES + SERVICE PHONE: 248-1948

24 HOUR NOTICE MUST BE GIVEN PRIOR TO TEST FOR WITNESSING. CONTACT THE FIRE
MARSHAL'S OFFICE. 823-3700

(4)

From October

2004 report

(work done in 2004)

18. Heat Responsive Devices: Type?

VALVE #	A.	B.	C.	D.	E.	F.
TESTED (13) THIRTEEN 190° HEAT DETECTORS						
2 MAIN CONTROL VALVES SWITCHES (4) REMOTE ACTIVATION PUSH BUTTONS LOCATED IN SOUTH SIDE OF DOCK CONTROL ROOM.						

Auxiliary Equipment: No? _____ Type? _____ Location? _____ Test Result? _____

19. Explanation of any "No" answer, and/or unsatisfactory status:

NONE.

20. Recent changes in building occupancy or fire protection equipment:

FIRE CURTAIN CONTROL PANEL IS NOW MONITORED

BY MAIN FIRE ALARM PANEL

HUSER SALES & SERVICE, INC.

231 N. Tillamook St.
Portland, Oregon 97227
Phone (503) 248-1948
FAX (503) 248-7077

asphalt warehouse

The system was found:

Satisfactory X
Unsatisfactory (see item 19)
Desirable Improvements X (see item 22)



Company Name: UNION 76 License/Certification No: 4051
Physical Address: ASPHALT WAREHOUSE Bureau File No:
Floors Inspected:

I certify that the test was done in my presence and under my supervision in accordance with the City & County of PORTLAND OR

Name: DOUG HUBIN Signature: *[Signature]* Date: 8/3/01

AUTOMATIC FIRE SPRINKLER SYSTEM

3-C INSPECTION

1. General

YES NO* NA

- | | | | |
|---|---------------|---------------|---------------|
| a. Is the building occupied? | <u> X </u> | <u> </u> | <u> </u> |
| b. Is occupancy same as previous inspection? | <u> </u> | <u> </u> | <u> X </u> |
| c. Are all systems in service? | <u> X </u> | <u> </u> | <u> </u> |
| d. Are all fire protection systems same as last inspection? | <u> </u> | <u> </u> | <u> X </u> |
| e. Is building completely equipped with sprinklers? | <u> X </u> | <u> </u> | <u> </u> |
| f. Are all new additions and building changes properly protected? | <u> X </u> | <u> </u> | <u> </u> |
| g. Is all stock or storage property below sprinkler piping? | <u> X </u> | <u> </u> | <u> </u> |
| h. Was property free of fires since last inspection? | <u> X </u> | <u> </u> | <u> </u> |
| (Explain any fire(s) on separate sheet) | | | |
| i. In areas protected by wet system, does the building appear to be properly heated in all areas, including blind attics, perimeter areas and are all exterior openings protected against entrance of cold air? | <u> X </u> | <u> </u> | <u> </u> |

2. Control Valves (see item 16)

- | | | | |
|---|--------------|---------------|---------------|
| a. Are all sprinkler system main control valves open? | <u> X </u> | <u> </u> | <u> </u> |
| b. Are all other valves in proper position? | <u> X </u> | <u> </u> | <u> </u> |
| c. Are all control valves in good condition and sealed or supervised? | <u> X </u> | <u> </u> | <u> </u> |

3. Control Supplies (see item 17)

- | | | | |
|---|--------------|---------------|---------------|
| a. Was water flow test made and results satisfactory? | <u> X </u> | <u> </u> | <u> </u> |
|---|--------------|---------------|---------------|

4. Tanks, Pumps, Fire Department Connections**YES NO* NA**

- a. Are fire pumps, gravity tanks, reservoirs and pressure tanks in good condition and properly maintained?
- b. Are fire department connections in satisfactory condition, couplings free, caps in place and check valves tight?

XX

BACK FLOWED

5. Wet Systems (see item 13)

- a. Are cold weather valves open or closed as necessary?
- b. Have anti-freeze systems been tested and left in satisfactory condition?
- c. Are alarm valves, water flow indicators and retards in satisfactory condition?

XXX**6. Dry Systems (see item 14)**

- a. Is dry valve in service and in good condition?
- b. Is air pressure and priming water level normal?
- c. Is air compressor in good condition?
- d. Were low points drained during fall and winter inspections?
- e. Are Quick Opening Devices in service?
- f. Has piping been checked for stoppage within past 5 years?
- g. Has piping been checked for proper pitch within past 5 years?
- h. Has piping been checked for proper pitch within past 10 years?
- i. Are dry valves adequately protected from freezing?
- j. Is valve house and heater condition satisfactory?

XXXXXX AUG. 3, 2001X AUG. 3, 2001XXX**7. Special Systems (see item 18)**

- a. Were valves tested as required?
- b. Were all responsive systems tested and results satisfactory?
- c. Were supervisory features tested and results satisfactory?

XXX**8. Alarms**

- a. Water motor and gong test satisfactory?
- b. Electric alarm test satisfactory?
- c. Supervisory alarm service test satisfactory?

XXX

9. Sprinklers - Piping

- | | | | |
|--|-------------|-------------|-----------------------------|
| a. Are all sprinklers in good condition, not obstructed and free of corrosion or loading? | <u>X</u> | <u> </u> | <u> </u> |
| b. Are all sprinklers less than 50 years old? | <u> </u> | <u> </u> | <u> </u> |
| c. Are extra sprinklers readily available? | <u> </u> | <u>X</u> | <u> </u> |
| d. Is condition of piping, drain valves, check valves, hangers, pressure gauges, open sprinklers and strainers satisfactory? | <u>X</u> | <u> </u> | <u> </u> REPLACED GAUGES |
| e. Are all sprinklers of proper temperature rating? | <u>X</u> | <u> </u> | <u> </u> |
| f. Are portable fire extinguishers in good condition? | <u> </u> | <u> </u> | <u>X</u> |
| g. Is hand hose on sprinkler system satisfactory? | <u> </u> | <u> </u> | <u>X</u> |

PLEASE EXPLAIN ANY "NO" ANSWERS IN ITEM 19.

10. Date Dry System Piping last checked for stoppage: Aug. 3, 2001
11. Date Dry System Piping last checked for proper pitch: Aug. 3, 2001
12. Date Dry Pipe Valve last trip tested:
13. Number of Wet Systems: Make & Model:
14. Number of Dry Systems: 1 Make & Model: AUTOMATIC DRY VALVE 6"
15. Number of Special Systems: Type:
- Make & Model: Condition:

16.

CONTROL VALVES	NO	TYPE	OPEN YES/NO	SECURED YES/NO	CLOSED YES/NO	SIGNS YES/NO	CONDITION
CityConnection	2	VIP	X	X	X	X	OK
TANK							
PUMP							
Sectional	1	OS&Y	X	X	X	X	OK

17. Water Flow Test

Water Pressure: City – PSI 75 Tank – PSI _____ Fire Pump – PSI _____

Water Flow Test: YES If none made, why?: _____

Test Pipe	Size	Pressure Before	Flow Pressure	Test Pipe	Size	Pressure Before	Flow Pressure	Pressure After
Located Pipe								

ON RISER 2" 75 PSI 70 PSI

18. Heat Responsive Devices: Type?

VALVE #	A.	B.	C.	D.	E.	F.

Auxiliary Equipment: No? _____ Type? _____ Location? _____ Test Result? _____

19. Explanation of any "No" answer, and/or unsatisfactory status:

9C: SPRINKLER HEADS ON SYSTEM OLDER THAN 50 YEARS - NEED TO BE REPLACED!

20. Recent changes in building occupancy or fire protection equipment:

TIME: FOR DRY VALVE TO REACH INSPECTOR'S TEST - 1 MINUTE 10 SECONDS

21. Adjustments or corrections made:

REPLACED (1) AIR GAUGE / (1) WATER GAUGE

INSTALLED (1) INSPECTOR'S TEST & SIGN

INSTALLED (1) SPRINKLER BELL SIGN

BACK FLUSHED FDC CONNECTION

22. Desirable improvements:

PLEASE NOTE: NO DATE ON SPRINKLER HEADS FOUND. DRY VALVE DATE 1922 AND
SPRINKLER HEADS OLDER THAN 50 YEARS. NEED TO BE REPLACED.

136 UPRIGHTS 1/2" BRASS ON SYSTEM

6 UPRIGHTS IN SPARE CABINET.

West Coast Terminals			
Record of Meeting or Inspection by Regulatory / Environmental Agency			
Date of Meeting	August, 30 2005	Agency	Environmental Protection Agency
Inspector(s) Name	Tom Shinault, EPA Erin A. Lynch - Ecology and Environment, Inc. (contractor to EPA)	Telephone No.	206-553-6917
District/Terminal	West Coast Terminals		
Area/Station/Location	Portland Terminal		
Nature of Inspection: (Identify files, plans, PTO's, facilities, equipment, etc. inspected) List any documents inspected. List documents surrendered. List any samples taken.			
The EPA conducted a field review of the Portland Terminal Emergency Response Plan and SPCC plan and an inspection of the terminal compound.			
The inspectors took photos of the control room, VRU and Kinder Morgan and diesel manifolds.			
Transportation personnel present for the inspection were John Sherman, Vito DeBellis and Bill Collins.			
List any Discrepancies Noted, Requests, or Suggestions made by Inspector(s): None made.			
No exceptions or areas of concern were identified. A letter documenting the inspection will be sent by the EPA within the next month.			
List any Action To Be Taken, Who is responsible for the action and completion due date:			
N/A			
Citation or NOV Issued? Yes or No	No	To Whom:	N/A
(Attach copy) Expected? Yes or No	No		
Reason for Issue:			
Form Completed By:	John Sherman	Title:	Terminal Supervisor

Distribute to: Karen Kennedy, Rich Hartig, Jim Stevenson, Vance Webb, Shawn Gilfillan, Larry Silva, Mary Jenkins, Bary Duffin, Bill Collins as appropriate

Wp_doc\insplog

Rev: 10-27-98

COPPOR00001901

Sherman, John:

From: Sherman, John:

Sent: Thursday, September 01, 2005 7:36 AM

To: Gilfillan, Shawn;; Williams, Jack E; Jenkins, Mary;; Webb, Vance; Collins, Bill; Hartig, Rich; Silva, Larry; Stevenson, Jim

Subject: EPA Inspection, Portland Terminal .doc



8 30 2005 EPA
Inspection .doc...

The EPA conducted an inspection of the Portland ERP and SPCC plans followed by a facility tour on August 30. No exceptions were noted. The EPA inspector commented that they are very impressed with the quality of the ConocoPhillips ERP and SPCC plans and use them as a model when working with facilities that have plans they consider to be in need of improvement. A letter will be sent to the terminal by the EPA in the next several weeks documenting the inspection.

John Sherman
ConocoPhillips
office: 503-248-1538
fax: 503-248-1522



UNITED STATES ENVIRONMENTAL PROTECTION AGENCY
REGION 10
1200 Sixth Avenue
Seattle, WA 98101

Aug 3, 2005

Dear Facility Owner/Operator:

The United States Environmental Protection Agency (EPA) has selected your facility(s), among others, for inspection regarding applicability and compliance with requirements of the Spill Prevention, Control and Countermeasures (SPCC) rule, 40 C.F.R. Part 112. The SPCC rule applies to owners or operators of non-transportation-related facilities that store, use, process, refine, transfer, distribute, or consume oil and oil products, and have a total aboveground capacity (in containers of 55 gallons or greater) of at least 1,320 gallons, where due to its location the facility could reasonably be expected to discharge oil into navigable waters of the U.S. or adjoining shorelines. Additional information about the SPCC rule can be found on the internet at www.epa.gov/oilspill.

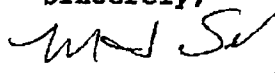
These inspections will be conducted from August through September, 2005 during regular business hours (8:00 AM to 5:00 PM). You may or may not be called prior to the inspection. Upon arrival, the EPA inspector will request to interview the owner or operator of the facility, review the facility's SPCC Plan (if there is one) and associated records, and inspect the facility to determine applicability of the SPCC rule and compliance with the requirements of the rule. The inspection should take from 45 minutes to 1 ½ hours, depending on the size and complexity of your facility. You will be able to ask the inspector questions during the inspection. If your facility is not normally staffed during regular business hours or when the EPA inspector arrives, the EPA inspector will gather as much information as possible from outside of the facility and follow up with a letter requesting additional information to complete the inspection.

Within one month after completing the inspection, EPA will send you, or the owner or operator of the facility, a letter regarding EPA's determinations with respect to applicability of the SPCC rule to your facility and compliance or non-compliance with the requirements of the rule. If your facility is found to be regulated by the SPCC rule, and in violation of the requirements of the rule, you may be provided an opportunity to

enter into an Expedited Settlement Agreement with the EPA to resolve the matter. The Expedited Settlement Agreement is voluntary on the part of EPA and the facility owner/operator. If offered and accepted, the Expedited Settlement Agreement requires that the facility owner/operator pay a penalty of from \$400 to \$2,500, depending on the violations, and bring the facility into full compliance within one month after receipt of the Expedited Settlement Agreement document. Regulated facilities that are found in violation and do not have secondary containment, or where total penalties exceed \$2,500, will not be offered the Expedited Settlement Agreement option. Regulated facilities that are found in violation and do not meet the Expedited Settlement Agreement criteria, or do not accept the Expedited Settlement Agreement, will be referred for administrative enforcement, and much higher penalty amounts may apply.

Thank you for your cooperation in this matter.

Sincerely,

A handwritten signature in dark ink, appearing to read "Michael Sibley", with a long, sweeping horizontal line extending to the right.

Michael Sibley
On-Scene Coordinator



UNITED STATES ENVIRONMENTAL PROTECTION AGENCY

REGION 10
1200 Sixth Avenue
Seattle, WA 98101

20 JAN 2006

Reply To
Attn Of: OCE-126

CERTIFIED MAIL - RETURN RECEIPT REQUESTED

Mr. John Sherman
Mr. William Collins
Conoco Phillips Company-Portland Terminal
5528 Doane Ave.
Portland, OR 97210

Re: August 30, 2005 Compliance Inspection

Dear Mr. Sherman and Mr. Collins:

On August 30, 2005, the United States Environmental Protection Agency (EPA) conducted a Spill Prevention, Control and Countermeasure Plans (SPCC) inspection of your facility. The purpose of that inspection was to gather information regarding your operation as part of an overall evaluation of the compliance status of your facility with the Oil Pollution Prevention regulations.

We have evaluated the inspection findings, and I want to convey to you that the EPA inspector did not observe any areas of noncompliance at the time of the inspection. Although our goal is to ensure SPCC facilities comply fully with the regulations, the ultimate responsibility rests with the facility. As such, I want to strongly encourage your company to continue its efforts to maintain full knowledge of the requirements and to act appropriately to ensure full compliance with the Oil Pollution Prevention regulations.

EPA reserves the right to revisit your facility at some time in the future to view any changes you have made. If you have any questions about the inspection or other EPA matters, please contact Tom Shinault at (206) 553-5116.

Sincerely,

Philip M. Wong, Manager
Compliance Monitoring Unit

cc: Tom Shinault, EPA-ECL
Mike Zollitsch, OR DEQ
USCG MSO, Portland
Dana Stalcup, EPA HQ

Printed on Recycled Paper

COPPOR00001905

West Coast Terminals			
Record of Meeting or Inspection by Regulatory / Environmental Agency			
Date of Meeting	1/25/2005	Agency	United States Coast Guard
Inspector(s) Name	Lt Eric May, MST1 David Turman, Blaine Hoover (rank unavailable)	Telephone No.	503-240-9333
District/Terminal	West Coast Terminals		
Area/Station/Location	Portland Terminal		
Nature of Inspection: (Identify files, plans, PTO's, facilities, equipment, etc. inspected) List any documents inspected. List documents surrendered. List any samples taken.			
Full facility environmental and security tour and records inspection including FSP, drill documentation, training records, training agenda and supporting materials, Certificate of Adequacy, past environmental inspection reports, Facility Response Plan and facility USCG operations manual, etc. The inspection began at 0900 and ended at 1245.			
List any Discrepancies Noted, Requests, or Suggestions made by Inspector(s):			
No NOV's were issued.			
One environmental deficiency was noted. 33 CFR 530 (a) (2) small discharge containment inadequate for manifold area. Must meet 2 barrels. Portland Terminal disagrees with the validity of this deficiency and intends to appeal.			
Four security deficiencies were noted.			
<ol style="list-style-type: none"> 33 CFR 105.222 (b) (2) Record all information required by this section. The start and stop time for terminal evacuation drills was not noted on a form. 33 CFR 105.415 (a) (ii) Update monitoring and security incident procedures sections of FSP to accurately reflect operations. 33 CFR 105.222 (b) (3) Ensure all vehicles parked inside the restricted area have vehicle permits. (1 vehicle missing a pass. Corrected on the spot.) 33 CFR 105.260 (c) (6) Place restricted area signs on all gates. (one gate missing a Restricted Area sign.) 			
List any Action To Be Taken, Who is responsible for the action and completion due date:			
Environmental Deficiency: John Sherman, due 25-Feb-2005 <i>closed. See attached</i>			
Security Deficiencies:			
<ol style="list-style-type: none"> John Sherman, closed Jack Williams, due 25-Mar 2005 John Sherman, closed John Sherman, 25-Feb-2005 			
Citation or NOV Issued?	Yes or No	No	To Whom: N/A
(Attach copy)	Expected?	Yes or No	No
Reason for Issue:			
Form Completed By: <i>John Sherman</i>		Title: <i>Terminal Director</i>	

Distributed to: Karen Kennedy, Rich Hartig, Jim Stevenson, Vance Webb, Shawn Gilfillan, Larry Silva, Mary Jenkins, Bill Collins, Jack Williams, others as appropriate

U.S. Department
of Homeland SecurityUnited States
Coast GuardCaptain of the Port
United States Coast Guard6767 - North Basin Avenue
Portland, OR 97217
Staff Symbol: Facility Inspections
Phone: (503) 240-9333
FAX: (503) 240-9308

DIRECT: 240-2555

Facility Examination Report

Facility Name <u>CONOCO PHILLIPS CO.</u>		Facility ID Number (FIN)
Type of Inspection:	<u>Bulk Liquid</u>	Bulk Solid Liquefied Gas Packaged Other: _____
Type of Facility:	<u>Waterfront Facility</u>	Mobile Facility Facility of Particular Hazard
PS Case Number	Total Number of deficiencies found:	Date by which all identified deficiencies must be corrected: <u>30 DAYS</u> <u>PRIOR TO TRANSFER</u>

Regulation	Nature of Deficiency	Cleared (CG use only)
1) <u>33 CFR 530.530(a)(2)</u>	<u>SMALL DISCHARGE CONTAINMENT</u> <u>INADEQUATE FOR MANIFOLD AREA</u> <u>MUST MEET 2 PARAGRAPHS</u>	<input type="checkbox"/>
2)	<u>Closed</u> <u>Page attached</u> <u>J.S.</u> <u>2-14-05</u>	<input type="checkbox"/>
3)		<input type="checkbox"/>
4)		<input type="checkbox"/>
5)		<input type="checkbox"/>

Your signature below indicates you have received a copy of this examination report and you understand the deficiencies identified on this page and any additional pages that may be attached. You also acknowledge you have thirty days from the date of this examination to either correct the deficiencies identified, request an extension or submit a request for alternative compliance, as described on the reverse side of this form. Deficiencies are considered corrected once you have submitted proof of the corrections to the Captain of the Port and they are approved.

Facility Examiner (Please Print) <u>BLAINE HOOVER</u>	Signature <u>[Signature]</u>	Date of Inspection <u>25-JAN-05</u>
Facility Representative (Please Print) <u>JOHN SHERMAN</u>	Signature <u>[Signature]</u>	Title <u>TERMINAL SUPERVISOR</u>

SECURITY

U.S. Department
of Homeland SecurityUnited States
Coast GuardCaptain of the Port
United States Coast Guard6767 - North Basin Avenue
Portland, OR 97217
Staff Symbol: Facility Inspections
Phone: (503) 240-9333
FAX: (503) 240-9308

Facility Examination Report

Facility Name <u>CONOCO PHILLIPS CO.</u>		Facility ID Number (FIN)
Type of Inspection:	Bulk Liquid Bulk Solid Liquefied Gas Packaged Other: <u>MTSA</u>	
Type of Facility:	<u>Waterfront Facility</u> Mobile Facility Facility of Particular Hazard	
PS Case Number	Total Number of deficiencies found: <u>04</u>	Date by which all identified deficiencies must be corrected: <u>SEE BELOW</u>

Regulation	Nature of Deficiency	Cleared (CG use only)
1) <u>33 CFR 105.222(b)(2)</u>	<u>RECORD ALL INFORMATION REQUIRED BY THIS SECTION. (EXAMPLE: TIME) COMPLETE BY 25-FEB-05 OR NEXT DRILL.</u>	<input type="checkbox"/>
2) <u>33 CFR 105.415(a)(ii)</u>	<u>UPDATE F.S.P. MONITORING AND SECURITY INCIDENT PROCEDURES. SECTIONS OF F.S.P. TO ACCURATELY REFLECT OPERATION. COMPLETE BY 25-MAR-05</u>	<input type="checkbox"/>
3) <u>33 CFR 105.255(b)(3)</u>	<u>ENSURE ALL VEHICLES PARKED INSIDE THE RESTRICTED AREAS HAVE VEHICLE PERMITS. CORRECTED ON THE SPOT.</u>	<input checked="" type="checkbox"/>
4) <u>33 CFR 105.260(c)(6)</u>	<u>PLACE RESTRICTED AREA SIGNS ON ALL GATES. COMPLETE BY 25-FEB-05.</u>	<input type="checkbox"/>
5) _____	<u>Additional MTSA</u>	<input type="checkbox"/>

Your signature below indicates you have received a copy of this examination report and you understand the deficiencies identified on this page and any additional pages that may be attached. You also acknowledge you have thirty days from the date of this examination to either correct the deficiencies identified, request an extension or submit a request for alternative compliance, as described on the reverse side of this form. Deficiencies are considered corrected once you have submitted proof of the corrections to the Captain of the Port and they are approved.

Facility Examiner (Please Print) <u>MTS1 DAVID TURMAN</u>	Signature <u>David Turman</u>	Date of Inspection <u>25-JAN-05</u>
Facility Representative (Please Print) <u>JOHN SHERMAN</u>	Signature <u>John Sherman</u>	Title <u>TERMINAL SUPERVISOR</u>

Page 1 of 1

Requirements and instructions for correcting deficiencies are on the back of this form.

COPPOR00001908

West Coast Terminals			
Record of Meeting or Inspection by Regulatory / Environmental Agency			
Date of Meeting	1/25/2005	Agency	United States Coast Guard
Inspector(s) Name	Lt Eric May, MSTI David Turman, Blaine Hoover (rank not listed)	Telephone No.	503-240-9333
District/Terminal	West Coast Terminals		
Area/Station/Location	Portland Terminal		
Nature of Inspection: (Identify files, plans, PTO's, facilities, equipment, etc. inspected) List any documents inspected. List documents surrendered. List any samples taken.			
Full facility environmental and security tour and records inspection including FSP, drill documentation, training records, training agenda and supporting materials, Certificate of Adequacy, past environmental inspection reports, Facility Response Plan and facility USCG operations manual, etc. The inspection began at 0900 and ended at 1245.			
List any Discrepancies Noted, Requests, or Suggestions made by Inspector(s):			
No NOV's were issued.			
One environmental deficiency was noted. 33 CFR 530 (a) (2) small discharge containment inadequate for manifold area. Must meet 2 barrels. Portland Terminal disagrees with the validity of this deficiency and intends to appeal.			
Four security deficiencies were noted.			
<ol style="list-style-type: none"> 1. 33 CFR 105.222 (b) (2) Record all information required by this section. The start and stop time for terminal evacuation drills was not noted on a form. 2. 33 CFR 105.415 (a) (ii) Update monitoring and security incident procedures sections of FSP to accurately reflect operations. 3. 33 CFR 105.222 (b) (3) Ensure all vehicles parked inside the restricted area have vehicle permits. (1 vehicle missing a pass. Corrected on the spot.) 4. 33 CFR 105.260 (c) (6) Place restricted area signs on all gates. (one gate missing a Restricted Area sign.) 			
List any Action To Be Taken, Who is responsible for the action and co			
Environmental Deficiency: John Sherman, due 25-Feb-2005. CLOSE			
Security Deficiencies:			
<ol style="list-style-type: none"> 1. John Sherman, closed 2. Jack Williams, due 25-Mar 2005 3. John Sherman, closed 4. John Sherman, 25-Feb-2005 			
Citation or NOV Issued?	Yes or No	No	To Whom: N/A
(Attach copy)	Expected?	Yes or No	No
Reason for Issue:			
Form Completed By:		John Sherman	Title: Ter.

④ Addition of
Temp Signs order
in place

Distributed to: Karen Kennedy, Rich Hartig, Jim Stevenson, Vance Webb, Shawn Gilfillan, Larry Silva, Mary Jenkins, Bill Collins, Jack Williams, others as appropriate

U.S. Department
of Homeland Security
United States
Coast Guard



Captain of the Port
United States Coast Guard

6767 - North Basin Avenue
Portland, OR 97217
Staff Symbol: Facility Inspections
Phone: (503) 240-9333
FAX: (503) 240-9308

Facility Examination Report

Facility Name CONOCO PHILLIPS CO.		Facility ID Number (FIN)	
Type of Inspection:	<u>Bulk Liquid</u>	Bulk Solid	Liquefied Gas
Type of Facility:	<u>Waterfront Facility</u>	Mobile Facility	Facility of Particular Hazard
PS Case Number	Total Number of deficiencies found:	Date by which all identified deficiencies must be corrected: <u>30 DAYS</u> <u>BEFORE TRANSFER</u>	

Regulation	Nature of Deficiency	Cleared (CG use only)
1) ¹⁵⁴ 33 CFR 530.530(a)(2)	SMALL DISCHARGE CONTAINMENT INADEQUATE FOR MANIFOLD AREA MUST MEET 2 BARRELS	<input checked="" type="checkbox"/> 14 FEB 04 LBSA
2)	LARGE CONTAINMENT SUFFICIENT	<input type="checkbox"/>
3)		<input type="checkbox"/>
4)		<input type="checkbox"/>
<p>OPTIONAL FORM 99 (7-00)</p> <p>FAX TRANSMITTAL # of pages <u>1</u></p> <p>To: <u>JOHN SHERMAN</u> From: <u>BLAINE HOOVER</u></p> <p>Dept/Agency: Phone #: Fax #:</p> <p>5) Fax #: Fax #:</p> <p>NSN 7540-01-317-7388 5099-101 GENERAL SERVICES ADMINISTRATION</p>		

Your signature below indicates you have received a copy of this examination report and you understand the deficiencies identified on this page and any additional pages that may be attached. You also acknowledge you have thirty days from the date of this examination to either correct the deficiencies identified, request an extension or submit a request for alternative compliance, as described on the reverse side of this form. Deficiencies are considered corrected once you have submitted proof of the corrections to the Captain of the Port and they are approved.

Facility Examiner (Please Print) <u>BLAINE HOOVER</u>	Signature <u>Blaine Hoover</u>	Date of Inspection <u>25-JAN-05</u>
Facility Representative (Please Print) <u>JOHN SHERMAN</u>	Signature <u>John Sherman</u>	Title <u>TERMINAL SUPERVISOR</u>

Page 1 of 1

Requirements and instructions for correcting deficiencies are on the back of this form.

240-2555
240-5550
~~240-5550~~

PAD CONTAINMENT: 10,418 gals =
250 BBL

ADDITIONAL TANK CONTAINMENT

UNDER TIE DOCK: 2000 GALLONS:
48 BBL

§ 154.520

or recorded elsewhere at the facility with the loading arm marked to identify it with that information.

(c) Each mechanical loading arm used for transferring oil or hazardous material must have a means of being drained or closed before being disconnected after transfer operations are completed.

[CGD 75-124, 45 FR 7172, Jan. 31, 1980, as amended by CGD 86-034, 55 FR 36253, Sept. 4, 1990]

§ 154.520 Closure devices.

(a) Except as provided in paragraph (b) of this section, each facility to which this part applies must have enough butterfly valves, wafer-type resilient seated valves, blank flanges, or other means acceptable to the COTP to blank off the ends of each hose or loading arm that is not connected for the transfer of oil or hazardous material. Such hoses and/or loading arms must be blanked off during the transfer of oil or hazardous material. A suitable material in the joints and couplings shall be installed on each end of the hose assembly or loading arm not being used for transfer to ensure a leak-free seal.

(b) A new, unused hose, and a hose that has been cleaned and is gas free, is exempt from the requirements of paragraph (a) of this section.

[CGD 93-056, 61 FR 41459, Aug. 8, 1996]

§ 154.525 Monitoring devices.

The COTP may require the facility to install monitoring devices if the installation of monitoring devices at the facility would significantly limit the size of a discharge of oil or hazardous material and either:

(a) The environmental sensitivity of the area requires added protection;

(b) The products transferred at the facility pose a significant threat to the environment; or

(c) The size or complexity of the transfer operation poses a significant potential for a discharge of oil or hazardous material.

[CGD 75-124, 45 FR 7172, Jan. 31, 1980, as amended by CGD 86-034, 55 FR 36253, Sept. 4, 1990]

33 CFR Ch. I (7-1-03 Edition)

§ 154.530 Small discharge containment.

(a) Except as provided in paragraphs (c), (d), and (e) of this section, each facility to which this part applies must have fixed catchments, curbing, or other fixed means to contain oil or hazardous material discharged in at least—

(1) Each hose handling and loading arm area (that area on the facility that is within the area traversed by the free end of the hose or loading arm when moved from its normal stowed or idle position into a position for connection);

(2) Each hose connection manifold area; and

(3) Under each hose connection that will be coupled or uncoupled as part of the transfer operation during coupling, uncoupling, and transfer.

(b) The discharge containment means required by paragraph (a) of this section must have a capacity of at least:

(1) Two barrels if it serves one or more hoses of 6-inch inside diameter or smaller, or loading arms of 6-inch nominal pipe size diameter or smaller;

(2) Three barrels if it serves one or more hoses with an inside diameter of more than 6-inches, but less than 12 inches, or loading arms with a nominal pipe size diameter of more than 6 inches, but less than 12 inches; or

(3) Four barrels if it serves one or more hoses of 12-inch inside diameter or larger, or loading arms of 12-inch nominal pipe size diameter or larger.

(c) The facility may use portable means of not less than ½ barrel capacity each to meet the requirements of paragraph (a) of this section for part or all of the facility if the COTP finds that fixed means to contain oil or hazardous material discharges are not feasible.

(d) A mobile facility may have portable means of not less than five gallons capacity to meet the requirements of paragraph (a) of this section.

(e) Fixed or portable containment may be used to meet the requirements of paragraph (a) (3) of this section.

[CGD 75-124, 45 FR 7172, Jan. 31, 1980, as amended by CGD 86-034, 55 FR 36253, Sept. 4, 1990; CGD 93-056, 61 FR 41460, Aug. 8, 1996]

Left message @

503-240-2555

on 2-14-05 @

1:45 PM.

Requested call

back.

Call returned.

Deferring to be
checked. Copy
to be filed.

2 PM

7. AGENCY VISITS - 2004

West Coast Terminals Record of Meeting or Inspection by Regulatory / Environmental Agency			
Date of Meeting	12-13-2004	Agency	Portland Fire Bureau
Inspector(s) Name	Captain Mike Gift	Telephone No.	Station 6 – 503-823-3834
District/Terminal	West Coast Terminals		
Area/Station/Location	Portland Terminal		
Nature of Inspection: (Identify files, plans, PTO's, facilities, equipment, etc. inspected) List any documents inspected. List documents surrendered. List any samples taken.			
Toured facility, reviewed contact information, facility layout, operation of fire systems			
List any Discrepancies Noted, Requests, or Suggestions made by Inspector(s): None made.			
Suggestions: Label outside of 45' foam trailer noting contents and volume of foam			
List any Action To Be Taken, Who is responsible for the action and completion due date:			
See suggestion above: Vito DeBellis, 1-31-2005			
Citation or NOV Issued? Yes or No			
(Attach copy)		Expected? Yes or No	No
Reason for Issue:		To Whom:	N/A
Form Completed By:		John Sherman	
Title:		Terminal Supervisor, Transportation	

Distribute to: Karen Kennedy, Rich Hartig, Jim Stevenson, Vance Webb, Shawn Gilfillan, Larry Silva, Mary Jenkins, Bary Duffin, Bill Collins, others as appropriate

Wp_doc\insplog

Rev: 10-27-98

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West Coast Terminals			
Record of Meeting or Inspection by Regulatory / Environmental Agency			
Date of Meeting	7-6-2004	Agency	United States Coast Guard
Inspector(s) Name	Petty Officers Clint Townsend & John Heaton	Telephone No.	503-240-9333
District/Terminal	West Coast Terminals		
Area/Station/Location	Portland Terminal		
Nature of Inspection: (Identify files, plans, PTO's, facilities, equipment, etc. inspected) List any documents inspected. List documents surrendered. List any samples taken.			
Performed field and records inspection of Portland dock and areas within USCG AOR.			
Company personnel present: John Sherman, Vito DeBellis, Gary LeFebvre			
List any Discrepancies Noted, Requests, or Suggestions made by Inspector(s): None made.			
None noted.			
List any Action To Be Taken, Who is responsible for the action and completion due date:			
N/A			
Citation or NOV Issued? Yes or No No			
(Attach copy) Expected? Yes or No No			
To Whom: N/A			
Reason for Issue:			
Form Completed By: John Sherman			
Title: Terminal Superintendent			

Distribute to: Rich Hartig, Jim Stevenson, Vance Webb, Larry Silva, Mary Jenkins, Bary Duffin, others as appropriate

Wp_doc\insplog

Rev: 10-27-98

COPPOR00001914



Facility Examination Report

Facility Name CONOCO PHILLIPS		Facility ID Number (FIN) ADx 20058	
Type of Inspection:	Bulk Liquid	Bulk Solid	Liquefied Gas
Type of Facility:		Waterfront Facility	Mobile Facility
PS Case Number		Total Number of deficiencies found: 0	Date by which all identified deficiencies must be corrected:

Regulation	Nature of Deficiency	Cleared (CG use only)
1)	NONE NOTED	<input type="checkbox"/>
2)		<input type="checkbox"/>
3)		<input type="checkbox"/>
4)		<input type="checkbox"/>
5)		<input type="checkbox"/>

Your signature below indicates you have received a copy of this examination report and you understand the deficiencies identified on this page and any additional pages that may be attached. You also acknowledge you have thirty days from the date of this examination to either correct the deficiencies identified, request an extension or submit a request for alternative compliance, as described on the reverse side of this form. Deficiencies are considered corrected once you have submitted proof of the corrections to the Captain of the Port and they are approved.

Facility Examiner (Please Print) MTS3 JOHN HEATON	Signature 	Date of Inspection 06 JULY 04
Facility Representative (Please Print) JOHN SHERMAN	Signature 	Title JULY 6, 2004

7 AGENCY VISITS - 2003

17 TOTAL VISITS



CITY OF
PORTLAND, OREGON

PORTLAND FIRE & RESCUE



George Godson
Hazardous Materials Inspector

Prevention Division

1300 SE Gideon St.

Portland, Oregon 97202-2419

Phone: (503) 823-3934

Fax: (503) 823-3969

ggodson@fire.ci.portland.or.us

West Coast Terminals			
Record of Meeting or Inspection by Regulatory / Environmental Agency			
Date of Meeting	8-01-2003	Agency	City of Portland Fire Bureau
Inspector(s) Name	George Godson, Hazardous Materials Inspector	Telephone No.	503-823-3969 - FAX 3934 - OFFICE
District/Terminal	West Coast Terminals		
Area/Station/Location	Portland Terminal		
Nature of Inspection: (Identify files, plans, PTO's, facilities, equipment, etc. inspected) List any documents inspected. List documents surrendered. List any samples taken.			
The Fire Marshall did an inspection of all areas of the terminal except the marine dock.			
The dock area is under the authority of the Harbormaster, not the hazmat division.			
List any Discrepancies Noted, Requests, or Suggestions made by Inspector(s): None made.			
No hazards noted. An inspection report will be faxed to the terminal the week of August 4.			
The inspection is valid for two years.			
List any Action To Be Taken, Who is responsible for the action and completion due date:			
N/A			
Citation or NOV Issued? Yes or No N/A			
(Attach copy) Expected? Yes or No No			
To Whom:			
Reason for Issue:			
Form Completed By: John Sherman		Title: Terminal Superintendent	

Distribute to: Rich Hartig, Jim Stevenson, Vance Webb, Larry Silva

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Rev: 10-27-98

COPPOR00001918

West Coast Terminals			
Record of Meeting or Inspection by Regulatory / Environmental Agency			
Date of Meeting	3/04/03	Agency	NOAA
Inspector(s) Name	Ed Werhicke and Kurt Brown		Telephone No. 503-460-006
District/Terminal	West Coast Terminals		
Area/Station/Location	Portland Terminal		
Nature of Inspection: (Identify files, plans, PTO's, facilities, equipment, etc. inspected)			
List any documents inspected. List documents surrendered. List any samples taken.			
Take GPS readings on navigation lights at the off shore end of the Portland Marine Dock.			
List any Discrepancies Noted, Requests, or Suggestions made by Inspector(s): None made.			
List any Action To Be Taken, Who is responsible for the action and completion due date:			
N/A			
Citation or NOV Issued? Yes or No		N/A	To Whom:
(Attach copy) Expected? Yes or No		No	
Reason for Issue:			
Form Completed By: Vito DeBellis		Title: Operations Coordinator	

Distribute to: Rich Hartig, Jim Stevenson, Vance Webb, Larry Silva

Wp_doc\insplog

Rev: 10-27-98

COPPOR00001919

7. AGENCY VISITS - 2002

West Coast Terminals			
Record of Meeting or Inspection by Regulatory / Environmental Agency			
Date of Meeting	10-23-2002	Agency	USCG, TRW - Port Security Assessment Team
Inspector(s) Name	Lt. Bess Howard, USCG Kevin McVadon, TRW Rick Nelson & Bill Brocco, Hudson MarineManagement Services	Telephone No.	Howard: 703-418-6608 McVadon: 571-437-1790
District/Terminal	West Coast Terminals		
Area/Station/Location	Portland Terminal		
Nature of Inspection: (Identify files, plans, PTO's, facilities, equipment, etc. inspected) List any documents inspected. List documents surrendered. List any samples taken.			
The COTP Zone in Portland is undergoing a security assessment. Focus is on the area from Astoria to the Bonneville Dam & includes the Ports of Portland and Vancouver. The Portland Terminal had a 2 hour visit/tour. Both the Chevron and Kinder Morgan Terminals will also be visited. The team requested a copy of our Security Plan.			
List any Discrepancies Noted, Requests, or Suggestions made by Inspector(s): None made.			
Company employees participating in the meeting: Shawn Gilfillan, Bill Collins, Tom Lyons, Vito DeBellis, John Sherman			
List any Action To Be Taken, Who is responsible for the action and completion due date: N/A			
Citation or NOV Issued? Yes or No N/A (Attach copy) Expected? Yes or No No			
To Whom:			
Reason for Issue:			
Form Completed By: John Sherman		Title: Terminal Superintendent	

Distribute to: Rich Hartig, Jim Stevenson, Vance Webb, Larry Silva

Wp_doc\insplog

Rev: 10-27-98

COPPOR00001921

Sherman, John:

From: Sherman, John:
Sent: Friday, October 25, 2002 7:29 AM
To: Hartig, Rich.; Webb, Vance; Stevenson, Jim P; Silva, Larry:
Subject: Agency Visit: Portland Terminal, 10-23-2002

The Portland Terminal had a visit from the USCG Port Security Assessment Team on Wednesday afternoon. The USCG has contracted with TRW to perform a security assessment of about 55 ports in the US. Portland, Oregon is the 7th port to be examined. The team is visiting key facilities in the port during a 2 week period. A report will be made to the COTP Port Security Committee sometime in December. Most of the petroleum terminals are targeted for a visit by the group. No exceptions were noted. The team repeatedly commented that the chemical and petroleum industries are significantly more aware than industry in general. They were very favorably impressed by their visit to our facility.

I'm not sure what the distribution should be for this document. Please forward and advise if I left someone off the list.
Thanks.



Port Security
Assessment Team ...

U.S. Department
of Transportation

United States
Coast Guard



Commanding Officer
United States Coast Guard
Marine Safety Office/Group Portland OR

6767 N Basin Ave
Portland, OR 97217
Staff Symbol:
Phone: 503 240-9314
Fax: 503-240-9302

3170
October 9, 2002

FROM: Commanding Officer, Coast Guard Marine Safety Office/Group Portland
TO: Maritime Stakeholders

A Port Security Assessment will be conducted within the Port of Portland, OR from 21 October through 1 November, 2002. The purpose of the assessment is to evaluate critical infrastructure within the port area that is vital to public health, the environment and U.S. economic interests.

The following list of personnel from the U.S. Coast Guard Port Security Directorate will be assisting Marine Safety Office/Group Portland in conducting the assessment. All personnel are Coast Guard contractors, except where noted.

LT Stacey Pommerenck, USCG
LT Bess Howard, USCG
Mr. Kevin McVadon 571-437-1790
Mr. Howard Simkin
Mr. Ian Griffiths

Mr. Ed Morris
Mr. Keith Carl
Mr. Allan R. Breese - PETE KNOWS HIM
Mr. David P. Beshlin
Ms. Christina Beirne - TRW 571-232-3053

e-mail CHRISTINA.BEIRNE @

In the course of the security assessment, team personnel will be making observations and taking pictures of port facilities and operations. The result of this assessment will be handled as sensitive law enforcement information.

ANSER,
ORCA

In all cases, personnel will possess credentials identifying them as Coast Guard officials. If you have any questions during business hours please contact LCDR's David Pierce or Harry Craig, at 503/247-4014 or 240-9325. After hours, contact the Coast Guard Operations Center at 240-9301.

THIS LETTER IS ONLY VALID FOR THE PERSONNEL LISTED ABOVE, DURING THE STATED DATES, AND MUST BE VERIFIED BY PICTURE IDENTIFICATION.

Sincerely,

PAUL D. JEWELL
Captain, U.S. Coast Guard
Captain of the Port

Copy: Commandant (G-MPP-3)
TRW Systems

COPPOR00001923

... LT Bob Howard, USCG
... Bill Brocco, Hudson Marine Management Services
... Rick Nelson Hudson Marine
... Tom Lyons Conoco Phillips
... JOHN SIKERMAN CONOCO PHILLIPS
... Kevin McVadon, Port Security Assessment Team
... Vito DeBellis Conoco/Phillips
... Shawn Giltfillan " "
... Bill Collins " "

Kevin McVadon
Port Security Assessment Team
Maritime Operations
(571) 437-1790

Kevin.McVadon@TRW.com

PSAT

Port Security
Assessment Team



Office of Port Security
Planning and Readiness

LT Bessie Howard
Coast Guard Liaison Officer
Port Security Assessment Team

Phone: (703) 418-6608
Mobile: (202) 528-8030
Fax: (703) 418-6764
Email: bhoward@comdt.uscg.mil

2361 Jefferson Davis Hwy
Suite 900
Arlington, VA 22202

West Coast Terminals			
Record of Meeting or Inspection by Regulatory / Environmental Agency			
Date of Meeting	7-31-2002	Agency	FBI, Portland Police Bureau
Inspector(s) Name	Special Agent Jeffrey Pritchett (FBI) Officer Stephanie DeKoeyer (PPB)	Telephone No.	503-552-5418 503-552-5269
District/Terminal	West Coast Terminals		
Area/Station/Location	Portland Terminal		
Nature of Inspection: (Identify files, plans, PTO's, facilities, equipment, etc. inspected) List any documents inspected. List documents surrendered. List any samples taken.			
The two individuals visited Portland Terminal to discuss the rash of photographers and how to proceed with the incidents. They also examined the terminal security systems and overall approach to security. Discussions were held on the petroleum industry in the NW and how this facility fits into the distribution system. Vulnerabilities were discussed. A request to use the facility to conduct a training exercise was brought up and may take place later this year.			
Both the Special Agent and the Officer work with the FBI Joint Terrorism Task Force.			
List any Discrepancies Noted, Requests, or Suggestions made by Inspector(s):			
N/A			
List any Action To Be Taken, Who is responsible for the action and completion due date:			
N/A			
A request was made to continue documenting incidents and forwarding the information to the PPB and USCG.			
Citation or NOV Issued? Yes or No (Attach copy)	Expected? Yes or No	N/A No	To Whom:
Reason for Issue:			
Form Completed By: John Sherman		Title: Terminal Superintendent	

Distribute to: S. Caddell, L. Silva, S. Gilfillan,

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West Coast Terminals			
Record of Meeting or Inspection by Regulatory / Environmental Agency			
Date of Meeting	7-19-2002	Agency	United States Coast Guard
Inspector(s) Name	Capt James Jewell, LCDR Randy Clark	Telephone No.	503-240-9301
District/Terminal	West Coast Terminals		
Area/Station/Location	Portland Terminal		
Nature of Inspection: (Identify files, plans, PTO's, facilities, equipment, etc. inspected) List any documents inspected. List documents surrendered. List any samples taken.			
Portland has a new Captain of the Port, James Jewell. As a part of his familiarization with this area, he requested a tour of our facility. Accompanying him was LCDR Randy Clark, Chief, Operations Dept, MSO, Portland.			
List any Discrepancies Noted, Requests, or Suggestions made by Inspector(s):			
N/A			
List any Action To Be Taken, Who is responsible for the action and completion due date:			
N/A			
Citation or NOV Issued? Yes or No (Attach copy)	Expected? Yes or No	N/A No	To Whom:
Reason for Issue:			
Form Completed By: John Sherman		Title: Terminal Superintendent	

Distribute to: S. Caddell, L. Silva, S. Giffillan, J. Stevenson, Wm. Collins, M. Jones

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West Coast Terminals Record of Meeting or Inspection by Regulatory / Environmental Agency			
Date of Meeting	6-15-2002	Agency	Portland Police Bureau
Inspector(s) Name	Office Stephanie DeKeoyer	Telephone No.	503-552-5269
District/Terminal	Northwest Terminals		
Area/Station/Location	Portland Terminal		
Nature of Inspection: (Identify files, plans, PTO's, facilities, equipment, etc. inspected) List any documents inspected. List documents surrendered. List any samples taken. Shawn Gilfillan and John Sherman met with PPB Officer Stephanie DeKeoyer to discuss the status of investigations of reports filed by the Portland Terminal. Also discussed PPB Criminal Intelligence Unit efforts against international and domestic terrorist organizations. See attached e-mail.			
List any Discrepancies Noted, Requests, or Suggestions made by Inspector(s):			
N/A			
List any Action To Be Taken, Who is responsible for the action and completion due date:			
N/A			
Citation or NOV Issued? Yes or No	N/A	To Whom:	Portland Terminal
(Attach copy) Expected? Yes or No	No		
Reason for Issue:			
Form Completed By: John Sherman		Title: Terminal Superintendent	

Distribute to: S. Caddell, L. Silva, S. Gilfillan,

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Rev: 10-27-98

COPPOR00001928

Sherman, John:

To: Caddell, Steve;; Trayte, Rollie;; Silva, Larry:
Cc: Gilfillan, Shawn:
Subject: Meeting with Portland Police Bureau - 6-05-2002

Shawn Gilfillan and I met with Officer Stephanie DeKoeyer of the Portland Police Bureau (PPB). She's with the Criminal Intelligence Unit (CIU), FBI Joint Terrorism Task Force. We discussed several items and requested follow-up on several incidents. Items of note:

- Office DeKoeyer has been assigned as a primary contact by the PPB for incidents involving possible terrorist activities against our industry and associated industries.
- The Portland Chief of Police, Mark Kroeker has made it clear to the CIU that he has a personal interest in the safety of our industry.
- Officer DeKoeyer is actively pursuing leads, etc that deal with ELF and domestic anarchists and will keep us advised of any developments that might affect us.
- She will provide case numbers for reports that have been completed on the incidents Portland Terminal previously called in to the PPB.
- The addresses of the terminals will be flagged by the PPB to generate an automatic notification to the CIU if a call is made from a terminal
- PPB is considering a possible mandatory written report by PPB police officers if a call is made by a terminal
- Portland Terminal will request extra patrols by the PPB North Precinct.
- We discussed the significance of the three terminals in this immediate area (Phillips, Chevron, Kinder Morgan) to impress upon the PPB and CIU the economic importance of our plants to the economy of the NW.
- We offered tours of the facility and immediate area for the PPB and associated agencies.

Until our request for this meeting, there hasn't been a primary contact for follow-up on our incidents and the response by the various agencies appeared to be disjointed. It looks like Officer DeKoeyer has been assigned the responsibility of following up on any calls or issues originating from the terminals. Further, PPB Chief Kroeker is taking a greater interest in the security of our industry. It appears that the agencies are implementing a stronger investigative program and we are beginning to see the results. The form documenting the meeting with an agency person is below.



Discussions with PPB
6-05-2002...

John Sherman
Portland Terminal
Office: 503-248-1538
Fax: 503-248-1522